

Victoria Curling Club

Board of Director's Meeting
March 2, 2017 – 4:30-6:00 PM

Minutes

Attendees: Andrew Tam, Carley Sandwith, Marlene Jeffries, Quenton Lehman, Mark Stefanson, John Riopka, Nick Coleman, Colin Coughlin

Regrets: Neil Campbell, Don McMullen

1) Call to order

With quorum present, the meeting was called to order at 5:12 pm by President Mark Stefanson.

2) Approval of the agenda

Motion: Motion to approve the agenda

Moved by: Carley Sandwith

Seconded by: Andrew Tam

CARRIED Unanimous

3) Approval of minutes from February 2, 2017 Meeting

Motion: Move to approve the minutes from the February 2nd, 2017 Board of Directors meeting.

Moved by: John Riopka

Seconded by: Colin Coughlin

CARRIED Unanimous

4) Business arising from previous minutes

a) Moving of AGM to September

i) Membership rates should be posed at June AGM

ii) We need to be prepared to meet as a board throughout the summer to rollout the new membership plan

iii) Leaving the AGM in June to be held on June 16th.

5) Correspondence

a) No correspondence

6) President's Report: M. Stefanson

a) Recommended new General Manager has been identified

Motion: Motion for board to authorize the President to negotiate an offer to the recommended candidate for General Manager for Victoria Curling Club starting April 3 2017.

Moved by: Mark Stefanson

Seconded by: Carley Sandwith

CARRIED Unanimous

7) Treasurer's Update: C. Coughlin

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No update.

8) General Manager's Report: Q. Lehman

- a) Report submitted
- b) Key dates submitted
 - i) Mixed bonspiel tentatively added to schedule - Oct 27-29, 2017.
 - ii) Bonspiel dates were discussed at league reps meeting
 - (1) Q has left the dates as proposed due to spring break
 - iii) Closed Remembrance Day and Family Day so Cody can flood the ice.
- c) Rentals and events
 - i) Feb – 20 school rentals
 - ii) 9 private rentals for 438 guests
- d) Harbourcats
 - i) Have tickets – selling to bonspiels
 - ii) Need to get this out to the membership – sell for \$10
 - iii) 50/50 on Sunday July 9
 - iv) Need to arrange a team to sell tickets
- e) Budget
 - i) Colin and Quenton need to look at budget still. Need to make some assumptions about the membership structure. Colin will discuss with Nick.

9) Committee Reports

- a) Strategic Planning: A. Tam
 - 1. No report submitted
 - 2. Finished filing docs for new societies act. Now up to date.
 - 3. Attended a settlement conference for a previous accident at the club. Settled case for \$10,000, shared by both defendants. Insurance has agreed to cover it.
- b) Policy Development: N. Campbell
 - 1. No update
- c) Curling Development: N. Campbell
 - 1. Report submitted
- d) Ice Committee: N. Campbell
 - 1. Report submitted
- e) Human Resources: M. Stefanson
 - 1. Will meet with Cody and April soon.
- f) Facilities: J. Riopka
 - 1. Report submitted
 - 2. Facility assessment form from Saanich Rec, and a schedule of maintenance from Mayflower – suggested that we should utilize a model like this.

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- g) Communications: C. Sandwith
 - 1. No report submitted.
- h) Website: M. Jeffries
 - 1. Report submitted
 - 2. Draft of RFQ submitted

Motion: Motion for board to authorize Marlene Jeffries to distribute RFQ for new website platform.

Moved by: Marlene Jeffries

Seconded by: Carley Sandwith

CARRIED Unanimous

- 3. Distribution of RFQ to members via email, Usedvictoria, CraigsList
- i) Advertising: N. Coleman
 - 1. Report submitted
 - 2. Geoff Davis has sent proofs of 2 signs, online version of logo and letterhead by tomorrow.
 - 3. Confirm that we are re-engaging Andrew Komlodi for advertising until the end of the calendar year. This motion was passed 2 meetings ago.
- j) Fundraising committee: Mark Stefanson
 - 1. Nothing more has happened.
 - 2. Mark will talk with Quenton and Neil about this further.

10) New Business

- a) League Rep meetings
 - i) Meeting held February 23, 2017 with great turnout and success.
 - ii) Would like to hold another meeting by the end of year.
 - iii) To be scheduled before SooLong bonspiel and after Thunderbird bonspiel
- b) Bonspiel report
 - i) SooLong has 22 teams registered
 - ii) Need a bonspiel template to follow for new volunteers

11) Next Board Meeting April 6, 2017 4:30-6:00 pm

12) Adjournment

Motion: Motion to adjourn at 5:52pm.

Moved by: Marlene Jeffries

Seconded by: Carley Sandwith

CARRIED Unanimous