



**Victoria Curling Club
Board of Director's
Meeting
November 8th 2017 –
5:30-7PM
Minutes**

Attendees: Neil Campbell, Kristine Dobell, Colin Coughlin, Trystyn Berg, Marlene Jeffries, Nick Coleman, Stu Fraser, Paul Dixon, Mark Stefanson, Andrew Komlodi

Regrets: Donna Somer

1. Call to order

With quorum present, the meeting was called to order at 5:31 pm by President Neil Campbell

2. Approval of the agenda

Motion: Move to approve the agenda for the November 8th, 2017 VCC Board Meeting.

Moved by: Stu Fraser

Seconded by: Nick Coleman

APPROVED

3. Approval of minutes from October 4th, 2017 Meeting

Motion: Move to approve the minutes from the October 4th, 2017 VCC Board Meeting.

- Need to change minutes to 'No quorum' and move for approval at next BOD meeting on December 6, 2017
- In section 10, change to 'all other reports were written'
- In business arising: Change name spelling to Carroll

Moved by: Stu Fraser

Seconded by: Nick Coleman

NOT PASSED - needs to be edit as per above.

Motion: Move to approve the minutes from the September 6th, 2017 VCC Board Meeting because there was no quorum at the last BOD meeting

Moved by: Stu Fraser

Seconded by: Nick Coleman

APPROVED



4. Business arising from previous minutes

- a. Paul to check to see if the minutes are posted on the website - if not, the minutes should regularly posted on the VCC website once they have been approved.
- b. Photos and bios of board members for club and website
 - a) Paul has received none except for Nick - Paul would like to have the photos/bios displayed by mid-December.

5. Correspondence

- a. Letter from Mayor of Victoria in support of VCC and gaming grant
- b. Letter from Fran Wallace to President Neil Campbell re Get a Grip bonspiel donation

6. President's Report: N. Campbell

- a. Report submitted
- b. Talked with Nanaimo Curling Club lease arrangements with the city:
 - a) The City of Nanaimo holds the land and are responsible for the pad and building exterior.
 - b) NCC is responsible for the interior and the ice plant.
 - c) NCC does receive some funding from the city - VCC is looking to get \$ from City of Victoria (50-70k). Curling is the only sport in this community that does not get funded. Will be calling on members (Quenton, Jack Bowman) to help with the politics. To be discussed at the next revenue generation committee meeting
 - d) VCC needs to put together a package to tell our story.
- c. The new teams are working - some small overlaps that needs to be tweaked.
- d. Ammonium leak in Fernie - we need to focus on keeping our rink safe. Make sure ice techs have the proper qualifications.
- e. New facility
 - a) Crystal pool is not an option at present
 - b) Ian Stewart Complex(UVic) is for sale and VCC was approached about being a tenant. The Board wants to continue to be involved.
- f. Curling legacy foundation
 - a) Cannot be used for capital grants
 - b) Used for junior bonspiels, curling academy etc
- g. BC Scotties
 - a) Things are under control but there needs to be board support. Kristine, Mark, Donna are all working with the committee.
 - b) Posters went out today
 - c) Mention tickets at league reps meeting - they are currently for sale on the VCC website
 - d) From Paul: Trevor from SOFMC - will provide VCC with plywood, possibly bleachers.

7. Treasurer's Update: S. Fraser

- a. Revenue likely to exceed what is in the budget

- a) Proshop, bar running well
- b) Gaming grants @ \$41k
- c) Parking revenue is down from last year
- b. Expense
 - a) Nothing alarming at the moment
 - b) Offsets in other areas: water costs?
- c. Will have a line by line for next BOD meeting

8. General Manager's Report: P. Dixon

- a. Report submitted
- b. Brine leak over Thanksgiving weekend
 - a) Waiting for Accent to provide an estimate for the work that needs to be done
- c. Brine pump pump noise
 - a) Accent has been called to investigate the noise - will likely need replacement
 - b) Accent was unsure about whether they can source a pump
 - c) Ian (from Accent) is writing a grant on our behalf to get a variable speed pump
- d. Film Commission
 - a) Took photos of building
 - b) Use this as a storage/shooting location, particularly during summer
- e. Hockey Canada
 - a) In talks with them to use the building for the juniors next year
- f. Ammonia Leak in Fernie
 - a) Yes we use ammonia
 - b) Taking all the steps to be compliant
 - c) Paul will talk to Cody about the refrigeration course (ACTION)
- g. Adult Learn to Curl league, Saturday beginner league
 - a) Launched successfully
 - b) 16 participants in each
- h. Rental bookings
 - a) Doing well - mostly full through Christmas and well-booked through rest of season
 - b) Lack of instructors is a problem
 - c) We need to formulate a strategy to get more coaches
 - a) From Nick: If we put on a competitive coaching clinic, can we get funds from the Curling Legacy Foundation?
 - b) From Andrew: Can we integrate the ice crew into the coaching clinics as well?
 - c) To be discussed further between Program and Services/Membership team.
- i. POS terminal downstairs broke
 - a) Needs to be swapped out - ~\$200 or so
 - b) Rental option ordered for evaluation
- j. Shaw Cable
 - a) Has recognized that we are a curling club, so we are not paying the sports bar costs
 - b) Fax line has been cancelled
- k. WFG

- a) Financial educational seminar next week and into the future (every couple of weeks)
- b) Some people have RSVP'd, but needs to be advertised better
- l. Art Bamford (Citywide Scooters and Wheelchairs)
 - a) Thinks that he can get the building 90% wheelchair accessible without cost to VCC
 - b) We can also likely find grant money to help - e.g. Rich Hansen Foundation

9. Committee/Team Reports

a. Communication and Marketing Team - M. Jeffries

- a) Report submitted
- b) From Paul: Embroidered crests ordered -
 - a) \$550 from Ocean Promotion
 - b) Marlene will look into tshirts (POD is not an option - let's go with the same vendor as for the crests)
- c) Newsletter
 - a) Feature a sponsor or 2 (Digital Direct, WFG suggested as first)
 - b) Brine pump, Scotties, League reports
 - c) Presidents report
- d) 65 years of Women's curling (Mark Stefanson)
 - a) Ordered a banner through Digital Direct - 'Celebrating 65 years of Women's curling in Victoria'
 - b) Wanting to hold a Tea on December 3rd
 - a) Looking for sponsors
 - c) Banner unveiling before Christmas
 - d) Daffodil theme - 65 years
 - a) The theme is 'Sapphire' which is 65 years
 - b) Marlene to discuss with Daffodil Committee to meet with Mark re Daffodil and Tea

b. Curling Programs and Services Team - T. Berg

- a) Report submitted
- b) The team highly appreciates Paul and Debra's work to get the Adult Learn to Curl and Beginners league running.

c. Finance Committee: Stu Fraser

- a) See treasurer's report

d. Ice Management and Safety Committee: A. Komlodi

- a) Not much to do now as there is not enough money to move forward. Could the members be moved to the grant writing committee?
- b) Practise ice booking is online - send any comments to Paul and/or Andrew
- c) Board should entertain that we partially fund the Ice techs taking course

Motion: The Victoria Curling Club supports the successful completion of the Level 1 Ice tech course to the cost of the registration fee of \$315.

Moved by: Andrew Komlodi

Seconded by: Mark Stefanson

APPROVED

- e. Management Team - N. Campbell
 - a) No report
 - b) Will be holding a team meeting soon
- f. Membership Recruitment and Retention Team - N. Coleman
 - a) Report submitted
 - b) Kidsport brochures were delivered
- g. Revenue Generation Team - Colin Coughlin
 - a) Dry floor during summer
 - b) Program coordinator does not extend into the summer time but can we have Debra suggest possible events during the summer time?

10. Other Reports

- a. Scotties
 - a) The chair of the Scotties committee would like the board to buy the \$40 package to show leadership

11. New Business

- a. Staff seasonal party
 - a) This hasn't been done in a few years, but we should do something
 - b) Informal evening with appies, staff, board members, key sponsors, committee members
 - c) Traditionally the General Manager organizes this event

12. Next Board Meeting: December 6th, 2017 @ 5:30pm

13. Adjournment

Motion: Move to adjourn the BOD meeting

Moved by: Stu Fraser

Seconded by: Nick Coleman

APPROVED

Meeting adjourned at 6:46pm