



Victoria Curling Club

Board of Director's Meeting,
June 6th 2018 – 5:30-7PM
Minutes

Attendees: Neil Campbell, Marlene Jeffries, Kristine Dobell, Paul Dixon, Nick Coleman, Donna Somer, Stu Fraser

Regrets: Colin Coughlin, Mark Stefanson, Andrew Komlodi, Trystan Berg

1) Call to order

With quorum present, the meeting was called to order at 5:34 pm by President Neil Campbell.

2) Approval of the agenda

Motion: Move to approve the agenda for the June 6th, 2018 VCC Board Meeting.

Moved by: Nick Coleman

Seconded by: Kristine Dobell

APPROVED

3) Approval of minutes from May 2nd, 2018 meeting

Motion: Move to approve the minutes from the May 2nd, 2018 VCC Board Meeting.

Moved by: Nick Coleman

Seconded by: Kristine Dobell

APPROVED

4) Business arising from previous minutes

a) Highland Games -

a) Neil explored this opportunity for this year, but a booth is very expensive with possibly less benefit.

b) For next year, it might be possible to team up with other associations - Heritage association for instance. Neil will follow up.

5) Correspondence

a) No correspondence.

6) President's Report: N. Campbell

a) Restaurant RFP

a) Posted on website Monday June 4th. Deadline June 25th.

- b) GM Contract
 - a) 3 year contract signed with Paul Dixon today
 - c) Lease
 - a) Draft of Business Plan needed prior to setting up a meeting with city to discuss lease. City is waiting for this before we start the lease negotiation
 - b) Mayor's Open House
 - a) Neil attended and gave spiel about VCC.
 - b) The mayor's office will be setting up a separate meeting with the city administrators and Parks and Rec to discuss ways of working together.
 - d) Past Presidents Dinner
 - a) Andrew, Paul, Neil and Mark attended
 - b) Neil and Paul gave presentations, Andrew discussed strategic plan.
 - c) Some feedback was helpful, but unsure if this will be held again.
 - e) Curl BC AGM and meetings
 - a) Sunday, June 17th. Paul and Deb attending, Neil is going to represent Kathy Mackenzie as regional rep.
 - f) Other activities
 - a) Victoria Foundation
 - a) Meeting with VF set for June 21
 - b) Greater Victoria Coalition to End Homelessness
 - a) Should VCC support a charity? Neil will set up a time to discuss with them how we can help as a community organization.
 - b) From Nick: We should look at possible charities that support groups that we are trying to get into club - ie underrepresented.
 - c) North Park Days
 - a) Attended booth with Kristine and Paul
- 7) **Treasurer's Update: S. Fraser**
- a) Auditors are working on the finances. Likely a week away from finalized information.
- 8) **General Manager's Report: P. Dixon**
- a) Budget Report
 - a) Accountants are looking at our past tax returns - there might be a question of when our last tax return actually was.
 - b) Community Gaming Grant
 - a) Ask has been put in - smaller than earlier years, but more accurate.
 - b) Had to restate the gaming reports for the last fiscal years because they were not complete.
 - c) Other
 - a) New Horizons for Seniors grant - due for submission on June 22. Intent to submit to continue roof repair
 - b) Capital Projects GRant

- c) Worksafe BC Safety plan - due June 30th
- d) Rentals
 - a) TC book sale was a success
 - b) Wrestling June 9
 - c) Rock, Gem and Mineral Show for 3 days in July
 - d) Film company looking for using the club for storage
- e) Postings
 - a) Office Admin position posted to website
 - b) Deb has been helping with the books over the last weeks.
- f) Other
 - a) Harbourcats baseball game June 9 where VCC will be the 50/50 partner. Ticket sales are much slower than last year.

9) Committee/Team Reports

- a) Communication and Marketing Team - M. Jeffries
- b) Finance Committee - Stu Fraser
- c) Ice Management and Safety Committee - A. Komlodi
- d) Management Team - N. Campbell
- e) Membership Recruitment and Retention Team - N. Coleman
 - a) Harbourcats June 9th
 - b) Fernfest June 23rd
 - c) Development plan is ongoing
- f) Revenue Generation Team - Colin Coughlin
- g) Strategic Planning Team - A. Komlodi
- h) Lease renewal - Colin Coughlin

10) Other Reports

- a) No other reports

11) New Business

- a) No new business

12) Next Board Meeting: July 4th, 2018

13) Adjournment

Motion: Move to adjourn the June 6th, 2018 VCC Board Meeting.

Moved by: Nick Coleman

Seconded by: Kristine Dobell

APPROVED