



Victoria Curling Club

Board of Directors Meeting
May 14th, 2019 5:30-7PM
Minutes

Attendees: Neil Campbell, Paul Dixon, Andrew Komlodi, Marlene Jeffries, Stu Fraser, Mark Stefanson, Harold Trenchard

Regrets: Mariah Coulombe, Colin Coughlin, Kris Dobell

1) Call to order

With quorum present, President Neil Campbell called the meeting to order at 5:44pm.

2) Approval of the agenda

Motion: Move to approve the agenda for the May 14th, 2019 VCC Board Meeting.

Moved by: Marlene Jeffries

Seconded by: Mark Stefanson

APPROVED

3) Approval of minutes from March 12th, 2019 meeting

Motion: Move to approve the minutes from the March 12th, 2019 VCC Board Meeting.

Moved by: Marlene Jeffries

Seconded by: Mark Stefanson

APPROVED

4) Business arising from previous minutes

a) Early registration date

a) Still pending - dependent on what happens with JdF.

b) Tentative date is early July, but we need to give everyone ample time to know this is happening.

b) Future of Juan de Fuca Curling Club

a) Presented business plan last week to the 5 municipalities

b) No word yet

5) Correspondence

a) Letter from Juan de Fuca Curling Club expressing gratitude for VCC support for the U18

championships

6) President's Report: N. Campbell

- a) Extended June Board meeting and strategic planning session
 - a) Propose to extend next board meeting for planning: possible topics
 - a) Volunteerism
 - b) Fund Raising
 - c) Board Governance
- b) Crystal Pool
 - a) Decision not to the parking lot next door
 - b) North Park Association is meeting tomorrow to determine what is happening with Crystal Pool - Neil will send updates
- c) Curling Summits
 - a) Neil is attending the Curl BC Summit in Kamloops in lieu of Kathy Mackenzie (June 6-8)
 - b) Paul is attending the Curling Canada 2019 National Business of Curling Symposium in Canmore, Alberta from June 20 to 22nd.

7) Treasurer's Update: S. Fraser

- a) Nothing to report yet. Waiting for Larry to come look at the books - within the next week and a half or so.

8) General Manager's Report: P. Dixon

- a) Update on Food Services Contract
 - a) Over last month or so, the GM has been talking to a couple of different vendors regarding the space. Neither vendor is able to provide a proposal at the moment.
 - a) Issues that might have led to the vendors walking away
 - a) Most equipment belongs to Goodfellows
 - b) Change of hands of establishment might raise building code issues (i.e. hood vent) leading to major costs for the club and/or vendor
 - b) 3 options:
 - a) Maintain status quo
 - b) Terminate contract
 - c) Release RFP
 - c) Committee actions
 - a) Committee to come up with major points to discuss with GF (see last year's notes)
 - a) Removal of catering exclusivity of catering from the contract?
 - a) They have to bid on the catering.
 - b) Or have some events they have 'dibs' on

- c) Charge no rent with no catering exclusivity?
- b) Consistent hours
- b) Mark and Paul needs to meet with GF to discuss issues to bring to the committee for recommendations this week. This should trigger a committee meeting, then possibly a board meeting.
- b) Bar renovation
 - a) \$10,000 from the contingency fund for the bar and a fundraiser to raise the rest. Negotiate for advertising for items from companies.

Motion: Move to use \$10,000 from the Contingency Fund for bar renovations with prioritizations to be made by the Building Facilities Committee, subject to raising additional funds.

Moved by: Andrew Komlodi

Seconded by: Harold Trenchard

APPROVED

- c) Icemaker contract
 - a) Cody has made verbal intent to sign a new contract
 - b) Bring maintenance under his purview
- d) Lounge
 - a) Have had 2 separate contractors to look at ceiling “monstrosity.” Depends on the answer
 - b) Flooring - have been looking at flooring.
 - c) Painting
 - d) Working on fundraising

9) Committee/Team Reports

- a) Communication and Marketing Team - M. Jeffries
- b) Finance Committee - Stu Fraser
- c) Management Team - N. Campbell
- d) Membership Recruitment and Retention Team - K. Dobell
 - a) Volunteers/Sponsors Night - oral report by H. Trenchard that this was a successful event. The Gold Shield award was presented to two members - Kathy MacKenzie and Linda MacKay.
- e) Revenue Generation Team - Colin Coughlin
- f) Strategic Planning Team - A. Komlodi
- g) Lease renewal - Colin Coughlin



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- 10) Other Reports
- 11) New Business
- 12) Next Board Meeting: Monday June 18th, 2019 6 to 8:30 pm
- 13) Adjournment at 7:20pm.