



## Victoria Curling Club

Board of Directors Meeting  
November 8th, 2018  
5:30-7PM  
Minutes

**Attendees:** Neil Campbell, Kristine Dobell, Paul Dixon, Stu Fraser, Mark Stefanson, Harold Trenchard, Andrew Komlodi.

**Regrets:** Marlene Jeffries, Donna Summer, Colin Coughlin, Mariah Coulombe

### 1) Call to order

With quorum present, President Neil Campbell called the meeting to order at 5:36 pm.

### 2) Approval of the agenda

*Motion:* Move to approve the agenda for the November 7th, 2018 VCC Board Meeting.

*Moved by:* Harold Trenchard

*Seconded by:* Mark Stefanson

**APPROVED**

### 3) Approval of minutes from October 10th, 2018 meeting

*Motion:* Move to approve the minutes from the October 10th, 2018 VCC Board Meeting.

*Moved by:* Harold Trenchard

*Seconded by:* Mark Stefanson

**APPROVED**

### 4) Business arising from previous minutes

- a) Donna met with The Intercultural Association about getting new Canadians involved in curling and also will also be meeting with Esquimalt First Nations. The club will be following up with these contacts

### 5) Correspondence

- a) Fran Wallace who organized the Get a Grip bonspiel sent a thank you to Neil for the donation of equipment from the Proshop as prizes. She also gave encomiums for the assistance of both Paul and Cody. As Cody was not at the Board meeting, Neil passed the card on the Paul to share with him.

**6) President's Report: N. Campbell**

- a) Neil formally welcomed Harold to his first board meeting; Mariah unfortunately, could not make the meeting due to work commitments. Neil will contact her to bring her up-to-date with club activities.
- b) Neil gave an overview of the situation with the Crystal Pool replacement project and the club's connection to the North Park Community Association – a draft letter to NPCA was discussed under new business.
- c) The club has been busy following the AGM in September. To help focus the board on priorities, Neil would like to establish the regular practice of establishing 3 priorities for the board to accomplish between successive board meetings. The 3 priorities for the December Board meeting are:
  - i) Budget – we need a 2018/2019 budget, as the lack of a working budget is holding up the work of some board committees and teams, notably the Revenue Generation Team.
  - ii) Sell the world junior hockey championship tickets and earmark the revenue for either needed repairs and replacements to club fixtures or allocate to funds to our capital reserve.
  - iii) Send a general message to the membership, including information about the hockey tickets, and including a message to the membership regarding the Crystal Pool and the lease negotiations with the City generally.

Strategically, Neil will organize a meeting of the Board in the New Year to go over strategic priorities and Board governance.

**7) Treasurer's Update: S. Fraser**

- a) We are moving towards breaking even
- b) We are up 20% over last year
- c) Detailed budget will be provided next meeting

**8) General Manager's Report: P. Dixon**

- a) The intermediate clinic put on by Paul Addison was a success and sold out within 48 hours with 20 people on the waitlist. The club netted about \$20 per person for about \$1,000 in total. Another clinic is being planned for the New Year to handle the waitlist.
- b) Mike Wood volunteered to be available for coaching on Saturday mornings during practice ice. Paul is going to get him a club jacket.
- c) Carol Buchanan has stepped up to run the Daffodil bonspiel. She is a new member from Glen Meadows.
- d) There was a pepper spray incident Nov 7th at 6:30pm. The kitchen staff complained of pepper spray in the stairwell. The kitchen closed. The police were contacted and it was

discovered that the police had emptied a pepper spray bottle at the side of their property, right beside the curling clubs air intake.

- e) 40 youth curlers from China are interested in using our club for practice ice. We need to make a proposal within the next week. They are looking for 4-hour blocks 3 times a week.
- f) The next League Rep meeting is November 13th.
- g) Paul and Cody are going to tweak the club's safety procedures. The blue light will mean the ice needs to be vacated and everyone can meet in the lobby. The audible alarm will mean you need to evacuate the building.
- h) World Junior Hockey-we have 6 individual tickets for each game. There are 14 games. The money earned from the tickets can be put in the Capital Reserve or used to purchase a piece of equipment. We might get about \$3,000.
- i) Contract for Cody is up April 2019. Paul, Mark and Kristine will meet to discuss.

## 9) Committee/Team Reports

- a) Communication and Marketing Team - M. Jeffries
- b) Finance Committee - Stu Fraser
- c) Ice Management and Safety Committee - A. Komlodi
- d) Management Team - N. Campbell
  - i) N. Campbell raised the issue of commencing contract negotiations for the Ice Technician's contract, which expires in April 2019. The review committee will be Paul, Mark, and Kristine.
- e) Membership Recruitment and Retention Team -
- f) Revenue Generation Team - Colin Coughlin
  - i) Neil Campbell gave the report in Colin's absence. The team met earlier in the day. Now that the club has a letter of support from the mayor, the priority will be to pursue the capital gaming grant to the maximum amount the club can obtain, which may require taking advantage of a low-interest loan through Curling Canada. As a first step in the process, Paul will ask his contact in the Gaming Commission whether or not the letter for support from the mayor will be sufficient for the grant or if the club needs something more definite.
- g) Strategic Planning Team - A. Komlodi
  - i) The Board has approved the strategic plan in general but still needs to add the specific details, which we will do at a follow up meeting in the 2019.
- h) Lease renewal - Colin Coughlin
  - i) Neil Campbell on behalf of Colin. No change in the status, we are on holding pending the completions of the City's Strategic Real Estate Review. The Board felt that, now that the Crystal Pool issue has given the club some publicity, we should be more active in the lease negotiation and ask to meet to discuss possibilities and alternatives. Neil will follow up with Colin.

## 10) Other Reports

- a) No other reports

## 11) New Business

As a number of Board members had to leave to curl at 6:30, the remaining members had an informal discussion on a number of issues.

- a) Neil raised the issue of the club's stance in supporting the North Park Community Association's attempt to have the City rethink the Crystal Pool replacement and build a new facility in the curling club parking lot. It was agreed that we should support North Park, and indicate our willingness to be a partner in any new Crystal Pool proposal, but that we should make sure we also honour our commitment to work with the City in renewing our lease. Neil will follow up with North Park and will attend their next meeting on November 22<sup>nd</sup>.
- b) Ice Management and Safety Committee. This committee has essentially been in abeyance since the club had to deal with the brine pump issue in spring 2018. However, it was generally felt that it was a useful committee, acting as a liaison between the members and the ice technicians, and that there some things that could be added to their mandate. One of the first things would be to have an Ice 101 workshop in the New Year. Neil will follow up with Andrew, Paul, and Cody.
- c) Lounge renewal and renovation. This was an idea that has been floating around for some time. There is a general consensus that the lounge is badly in need of renovation. It was not viable in previous year, due the size of the budget deficit, and the need for conservative fiscal management. However, things have been improving at the club, and it was felt that this was a project that could really serve the membership and get their attention. Both Andrew and Cody has expressed interest in doing something with this – Neil gave the green light to them to work with Paul and to enlist others to come up with some ideas and plans based upon materials and labour in kind and to report back to the Board on their progress.

## 12) Next Board Meeting:

- a) Thursday, 6<sup>th</sup> December at 5:30.

## 13) Adjournment

- a) Meeting adjourned at 6:30pm