



Victoria Curling Club

Board of Directors' Meeting,
September 5th, 2018
5:30-7PM
Minutes

Attendees: Neil Campbell, Marlene Jeffries, Andrew Komlodi, Kristine Dobell, Paul Dixon, Stu Fraser, Nick Coleman

Regrets: Colin Coughlin, Donna Somer, Trystan Berg, Mark Stefanson

1) Call to order

With quorum present, the meeting was called to order at 5:31 pm by President Neil Campbell.

2) Approval of the agenda

Motion: Move to approve the agenda for the September 5th, 2018 VCC Board Meeting.

Moved by: Nick Coleman

Seconded by: Kristine Dobell

APPROVED

3) Approval of minutes from July 11th, 2018 meeting

Motion: Move to approve the minutes from the July 11th, 2018 VCC Board Meeting.

Moved by: Nick Coleman

Seconded by: Kristine Dobell

APPROVED

4) Approval of minutes from August 8th, 2018 meeting

Motion: Move to approve the minutes from the August 8th, 2018 VCC Board Meeting.

Moved by: Nick Coleman

Seconded by: Kristine Dobell

APPROVED

5) Business arising from previous minutes

No business

6) Correspondence

No correspondence

7) President's Report: N. Campbell

- Following up on club cooperation initiatives:
 - Paul and Deb have send out a letter inviting the other two greater Victoria clubs, JDF and ESQ, to cooperate in a junior programme, particularly in the new Saturday morning junior's league at VCC.
 - Spare fees similar to regional recreation pass. In the rec centre case, the rec centre that collects the money keeps it. Proposed this to other clubs, but no answer yet.
- Following up with the meeting with UVic curling, I had a meeting with Elaine Dagg-Jackson and Jeff Hoffart. Jeff is the Coach for the University of Alberta high-performance team. Both Jeff and Elaine thought VCC should pursue a high-performance strategy.
- Separately, I talked to Elaine about the idea of making Morioka, Japan a sister club; she liked the idea.
- It's been difficult meeting in August, with everyone away on holidays, so I will following up to set up some concrete times to meet with the Quadra Street Mosque, the Intercultural Association, the Esquimalt First Nation, and the Victoria Police Department.

8) Treasurer's Update: S. Fraser

- At the moment, have 130k committed - 82k is paid. Compared to last year, we are ahead or revenue projections.
- Paul and Stu will do some work on the budget and accounts for the upcoming curling season.

9) General Manager's Report: P. Dixon

- Ice install is going well.
 - It's ahead of schedule, may have curlable ice by Sunday September 9th. Possible to open a night for practise next week.
 - We were also able to use 1 compressor for the install.
 - Should we offer the first rock thrown to someone
 - Maybe Lisa Helps?
 - A VCC volunteer?
 - League Reps meeting in August
 - Registration update on Curling IO
 - Safety update
 - Confirmation for an evacuation drill during the Commercial league, Monday afternoon ladies or Broom Under Water league.
 - Curling IO
 - Have not improved league scheduling or standing boards
 - Office

- On regular hours now. Marilyn and Deb are back in the office. ALTC program - 8 registered already
- Talked with Leah (from UVic league) - depending on numbers, might share the UVic ice with ALTC on Sunday
- Proshop
 - Stock is arriving and being set up this week
- Parking
 - Nothing confirmed, but suspect it will be the same as last year (50 passes for ~\$60 each)
 - Will do the same as we did last year for the daytime leagues
- Blender event
 - Pushed back from September 15th to September 22nd.
 - Awaiting confirmation for band

10) Committee/Team Reports

- a) Communication and Marketing Team - M. Jeffries
 - a) Aim for newsletter in early October. Paul will send out the call to the league reps.
 - b) Mention 5 rock rule in newsletter
 - c) Send the mayor/council candidates questions and add to the newsletter
 - a) How would you support the VCC?
 - b) How can the VCC support the community?
- b) Finance Committee - Stu Fraser
- c) Ice Management and Safety Committee - A. Komlodi
 - a) There are new ice makers, this committee should meet with them
 - b) Should we adopt 5 rock rule for all leagues? This would be all leagues/bonspiels, but we might opt to have leagues have a choice
- d) Management Team - N. Campbell
- e) Membership Recruitment and Retention Team - N. Coleman
 - a) Draft of Training and Development plan submitted.
 - b) The board accepts the report and provides it to the GM with the direction to implement as feasible
- f) Revenue Generation Team - Colin Coughlin
 - a) Goal for year is to figure out how to use our capital to raise grant money.
- g) Strategic Planning Team - A. Komlodi
 - a) Draft of strategic plan submitted
 - b) Use this document as the forward facing document for the city and other organizations
 - c) Recommendation: Ask for board to review and move for approval for the next board meeting
- h) Lease renewal - Colin Coughlin
 - a) Update from Colin by email:

1. All City properties are being included in a strategic land holding plan including facilities such as ours and Victoria Lawn Bowling.
2. There can be no new lease until the strategic plan is reviewed and approved by council which would not happen before the new year. We need to stay “as is” until the process completes.
3. The plan is to meet council for a preliminary review of the plan in mid October. Given there will likely be council member changes shortly there will likely be a bit of a knowledge transfer period which may further delay the initial review of the strategic land holding plan.
4. I offered to be available to provide any required info or to present to who ever at City Hall including Council. He was pleased to hear that we would make ourselves available as he believed that may be required , again with the expectation of new council members.

He did also state that they valued the positive community contribution that our type of organization brings and would continue to bring – I think he was trying to be nice to soften the information that we cannot have a new lease for a while and the terms are currently unknown.

He gave no hint as to the general direction of the plan. It sure would be nice to know which direction is being recommended.

- b) Cannot move forward without lease, perhaps we should send a letter to Lisa Helps to help us move this forward. Grants, liquor license, parking depends on the lease. Paul and Neil will work on the letter.

11) Other Reports

- a) Food services contract – Colin Coughlin
 - a) No updates. Need to get this signed asap.
 - b) The board would like to see the contract before it gets signed but we should have this signed before the AGM.
 - c) This needs to be discussed further with the new board. Note, point made by Nck that we are trying to be a high performance facility, but we have no high performance food.
 - d) The committee should make a recommendation to the new board for food services contract.

12) New Business

- a) 2018 AGM
 - a) Put the 5 rock rule on the agenda, with strong encouragement for all leagues and bonspiels to adopt.
 - b) Draft agenda with outline of report to members circulated to board

- a) Add 'Other Business' section to agenda
 - b) Add time frames for each section
 - c) Bar will be open - half hour before meeting?
 - d) Bylaw needs to change with regards to maintenance fee change - leave this for a later date.
 - e) The food services contract should be mentioned
 - f) Election - the past president normally does this, but Mark will be away.
 - g) Mention the all candidates meeting to be held at VCC on September 16th
 - b) Nominating Committee
 - a) Neil to send a note to the league reps to ask them to solicit their leagues for members that might be willing to run for the board.
 - b) No responses to GM as of yet
 - c) Current board members: Neil will stay on for 1 more year, Stu will run again. Andrew, Kristine and Donna are 2 year terms - 1 year left to go. Marlene will run for another term, but Nick will not.
 - c) All candidates meeting being hosted at VCC by North Park Association
 - a) September 16th.
 - b) Can we have an information pamphlet or brochure ready for this? Send to Digital Direct for tweaking.
 - d) 5 rock rule
 - Motion:* Move for VCC to adopt the 5 rock rule as the recommended form of play.
 - Moved by:* Andrew Komlodi
 - Seconded by:* Nick Coleman
- APPROVED**

13) Next Board Meeting: TBD

14) Adjournment

- Motion:* Move to adjourn the September 5th, 2018 board meeting.
 - Moved by:* Andrew Komlodi
 - Seconded by:* Nick Coleman
- APPROVED**