



**2018 Annual General Meeting
Victoria Curling Club
September 13th, 2018**

1. Call to order

The meeting was called to order at 7:00pm by President Neil Campbell

2. Meeting roles and responsibilities

- a. Kristine Dobell will act as the secretary of the meeting.
- b. Paul Dixon (GM) and his staff are in charge of registration.
- c. Jack Bowman and Nick Coleman will act as the nomination committee.
- d. The financial reports will be presented and appointment of the auditor will be done by the club Treasurer, Stu Fraser.
- e. Our Auditor is Larry Beatty from Grant Thornton.

3. Approval of the Agenda for 2018 VCC Annual General Meeting

The notice of the annual general meeting was sent to members on August 17th in accordance with the *Bylaws*. The President asked if there was any objection to dispense with the formal reading of the notice of meeting and no objection was heard.

A written report from the President and General Manager, including the financial statements, was distributed to the members prior to the meeting.

Approval of Agenda by consent

4. Approval of 2017 AGM Minutes

Motion: Move to adopt the minutes of the 2017 Victoria Curling Club Annual General Meeting held June 15, 2017.

Moved by: Doug Beaman

Seconded by: Geof Lowler

APPROVED

5. Report from the President

A written report was submitted to the members in advance of the meeting and is included by reference to these minutes. The President added the following additional remarks:

- a. A lot of positive events and happenings at the club such as: the 'Get a Grip' bonspiel, adult learn to curl program, Brewers League, dart and pool leagues, the 65th anniversary of women's curling at VCC and hosting the BC Scotties.
- b. Lease update. All City properties are being included in a strategic land holding plan and there will be no new lease until this strategic plan is reviewed and approved by council, which will not happen before the new year. There is a candidates meeting being held at the VCC on Sunday September 16th that I will be attending. I plan to ask the following two questions:
 - i. If you are successful in being elected to council, how would you support the Victoria Curling Club?
 - ii. How can the Victoria Curling Club best support the community?
- c. I am working on a draft letter to send to the mayor asking for a statement of support from the City of Victoria in order to go forward and apply for capital grants.
- d. There was a positive meeting of all 3 Victoria clubs and the GVCA on Wednesday organized by Deb Gibson to start working towards a Saturday morning junior league.
- e. The board would like to thank the volunteers from the club who stepped up to help out as league reps, bonspiel and event organizers, served on club committees, helped coach or who generally stepped up and gave a hand or advice when needed.
- f. The board would also like to thank Paul Dixon, Cody Hall, Sue Tam, Deb Gibson, Marilyn Davies and Yvonne Nordhoff. Also Ola and Mark from Goodfellows Cafe for their continued business and customer service.
- g. Questions/Concerns:
 - i. Jack Bowman-trying to get a commitment from the city has to be a priority. Gaming has a 3 year window and 2018 is year 2. Critical to get a written commitment otherwise we will miss out on capital gaming grants for curling. Dealing with property manager at the city and the next step is to go higher to get a commitment
 - ii. Need a minimum 10 year lease agreement for grants. We need to be specific in letter regarding length of commitment.

6. Presentation of Auditor's Report

- a. Introduction of Larry Beatty from Grant Thornton
 - i. Financial Statement policies, systems and processes are aligned with proper standards and are in accordance with accounting standards for non profit organizations.
 - ii. Statement of Operations-deficiency of revenues over expenses improved from 2016.
 - iii. Profit from the bar and proshop was \$55,000.
 - iv. Dues are our biggest portion of revenue
- b. Bank indebtedness reduced from \$48,897 to \$12,775.
- c. Paul Dixon - The National Sport Trust Fund-you can donate to the brine pump. VCC wants to raise \$30,000. You get a charitable tax receipt. You can contribute every year. The administration charge is 5%.
- d. Questions:
 - i. *Jack Bowman-How much of accounts payable are bad debt?*
 - 1. Larry - Accounts payable/receivable already accounted for. A clean up was done this year, so there is no risk of bad debt.

Motion: Move to accept financial statement for 2017

Moved by: Jack Bowman

Seconded by: George Bombezin

APPROVED

Motion: Move to reappoint Grant Thornton for Account

Moved by: Ernie Wolsik

Seconded by: Doug Schneider

APPROVED

7. Election of board of directors

According to bylaws and constitution, elections must be held at the Annual General Meeting:

President (1 year term)

1 nomination: Neil Campbell

NO Nominations from the floor

Neil Campbell elected as President by acclamation

Vice President (1 year term)

1 nomination: Colin Coughlin

No nominations from the floor

Colin Coughlin elected as Vice President by acclamation

Treasurer (1 year term)

1 nomination: Stuart Fraser
No nominations from the floor
Stuart Fraser elected as Treasurer by acclamation

Director Positions

6 directors on 2 year terms, 3 directors on 1 year terms.
1 nomination: Marlene Jeffries
No nominations from the floor
Marlene Jeffries elected as a Director by acclamation
Andrew Komlodi, Donna Somer and Kristine Dobell to continue their terms.

8. Remarks by Incoming President

- a. Thank you Nick Coleman and Trystyn Berg for all their hard work on the board.
- b. The board will be looking at appointments to fill vacancies and will be looking for younger members with experience in business or marketing.
- c. Goals for the coming year are:
 - i. Securing a lease or written statement of support from the City of Victoria. This is critical to making long-term plans and in obtaining grants for capital improvements.
 - ii. Increase revenue and reduce expenditures to break even or bring our finances back into the black.
 - iii. Apply for as much capital improvement funding as possible from the Gaming Commission grants by raising the amount of matching funds we can provide through existing funds or by a capital campaign.

9. Other Business

- a. *Is there an alarm if there was an ammonia leak?*
 - i. Paul (GM) -We have been working close with Worksafe BC for the last 8 months. We created a safety plan and we have upgraded the ammonia sensors. A blue light turns on for a low level leak warning and an alarm will sound for a high level leak. We will be having a practice drill/evacuation.
- b. *Will the club produce a roster?*
 - i. Paul -No because of privacy laws.
- c. *Is there a work around with the website for us to get permission from individuals to put their name on a roster?*
 - i. Paul - No because Curling I/O is not our property.
- d. *Can we create a spreadsheet that people can sign?*
 - i. Paul - I will think of a way we might be able to do that.



e. *How are the leagues doing?*

- i. Paul - Last year evening leagues increased and day time is increasing. This year Monday, Wednesday, Thursday and Friday evenings are full. Superleague lost a couple teams. Daytime I am not sure yet. We got a new league from Glen Meadows on Monday mornings. Registration is trending up.

10. Presentation of Gold Shield Award

- a. The Gold Shield award is awarded annually to a member of the club who has made a significant and lasting contribution to the club and to curling.
- b. Presentation of Gold Shield Award to Danielle Callens for her work Chairing the BC Scotties. Kristine Dobell accepted award on behalf of Danielle.
- c. Sadly, we have lost one of the recipients of last year's award, Sharon Kelly, who along with Margo Pajunen made a success of the proshop. Her passing is a loss for the club and she will be greatly missed.

11. Adjournment

Motion: Move to adjourn the 2017/ 2018 Annual General Meeting.

Moved by: Dave Hodgins

Seconded by: Chuck Palmer

APPROVED