



**Victoria Curling Club
Board of Directors Meeting
March 23rd, 2020 5:30-6:30 PM
Minutes**

Attendees: Neil Campbell, Paul Dixon, Harold Trenchard, Cameron de Jong, Kristine Dobell, Stu Fraser, Stephanie Cambrey, Marlene Jeffries, Colin Coughlin, Andrew Komlodi

Regrets: Mariah Coulombe, Caryl Buchanan

1) Call to order

With quorum present, President Colin Coughlin called the meeting to order at 5:37pm. Note that this meeting was held via teleconference due to the gathering restrictions in accordance with recommendations from health authorities.

2) Approval of the agenda

Motion: Move to approve the agenda for the March 23rd, 2020 VCC Board Meeting.

Moved by: Harold Trenchard

Seconded by: Marlene Jeffries

APPROVED

3) Approval of minutes from February 24th, 2020 meeting

Motion: Move to approve the minutes for the February 24th, 2020 VCC Board Meeting.

Moved by: Harold Trenchard

Seconded by: Marlene Jeffries

APPROVED

4) Impacts of COVID-19 Pandemic

a) Early Club Closure

a) Bonspiel cancellations - Thunderbird, Soo Long cancelled

a) Registrations are being refunded

a) Most are online, so are refunded online and quite easy

b) Impact of cancelling the Thunderbird at 3pm of day of start

a) Most teams were reached right away, maybe 1 or 2 people were not contacted.

b) Feedback from multiple players was that they were on board with the decision.

c) Given the COVID-19 spread at other bonspiels, we made the right call.

b) Financials

a) Impact of closing club/cancelling bonspiels to club financials were negligible

- c) Gold Shield award/Volunteer night
 - a) Will that be postponed until the beginning of next season or move the event until the end of next year?
 - a) Everyone on Board in favour of moving to the event to the beginning of 2020/21 season, whenever that is.
 - d) Summer events
 - a) TC Book sale
 - a) Postponed to July 21, but see how that goes.
 - b) Large event on August 15
 - b) Olympic trials
 - a) Nothing on this yet, but likely will be postponed
 - c) Renovations
 - a) Impact is good on planned renos - we could start early as opposed to waiting until after the TC book sale.
 - d) Email from BC Housing authority might set up a makeshift COVID-19 centre for homeless people
 - a) Review of site to provide shelter space for those vulnerable to COVID-19
 - b) Space can be requisitioned because of the emergency policy enacted by city
 - c) Tour tomorrow at 3pm - Cody will take care of this as Paul is in self-isolation. Neil was planning on being there to ask the correct questions.
 - d) From Neil: Possible contractual and legal issues - we would have to have an agreement with the City for the facility
 - a) What about if damage occurs to washrooms, common areas?
 - b) What about sanitization during and after?
 - c) How should the city compensate us?
- 5) VCC Staffing**
- a) Over summer
 - a) Cody - maintenance, renovation work
 - b) Deb - financial work at home until passed to the accountants
 - b) Good Fellows
 - a) Restaurant has closed
 - b) Contractual issues with closing? No, we were going to keep the building open as they stayed open, but due to health authorities they have closed.
 - c) Staffing level in office for next season
 - a) Yes, planning on having part time office person again
 - b) Part time positions can assist with administration of shoe rental program, bookkeeping etc.
 - c) Office hours, timeliness of response are still remaining issues - could affect staffing
- 6) AGM, Scheduling next year**
- a) Last AGM was held a week before 2019-20 season started
 - a) Plan on similar timing subject to health authorities.



7) Other business

- a) From Harold to Paul: Systems review at end of year
 - a) Any point of this with remote meetings? No, this review needs to be hands-on. Paul and Harold to discuss in future.
- b) From Kristine: Is there a possibility of moving the Soo Long bonspiel at the beginning of the year?
 - a) Paul is looking to see other Vancouver Island club's bonspiel schedules before we reschedule.

8) Next Board Meeting: April 27th, 2020 5:30pm

9) Adjournment at 6:02pm