



**Victoria Curling Club
Board of Directors Meeting
August 10th, 2020 5:30-6:30 PM
Minutes**

Attendees: Harold Trenchard, Marlene Jeffries, Colin Coughlin, Kristine Dobell, Andrew Komlodi, Stephanie Cambrey, Neil Campbell, Stu Fraser, Paul Dixon

Regrets: Mariah Couloumbe, Cameron de Jong

1) Call to order

With quorum present, President Colin Coughlin called the meeting to order at 5:32pm. Note that this meeting was held via teleconference due to the gathering restrictions in accordance with recommendations from health authorities.

2) Approval of the agenda

Motion: Move to approve the agenda for the August 10th, 2020 VCC Board Meeting.

Moved by: Andrew Komlodi

Seconded by: Harold Trenchard

APPROVED

3) Approval of minutes from July 6th, 2020 meeting

Motion: Move to approve the minutes for the July 6th, 2020 VCC Board Meeting.

Moved by: Andrew Komlodi

Seconded by: Harold Trenchard

APPROVED

4) General Manager Report

- a) Updated VCC COVID plan
 - a) Updated rules of play
 - b) Cleaning of stones - gloved hands or broom (no bare hands), but can still deliver with bare hands
 - c) Buzzer rules were updated
 - d) Safety plan updated to ensure safety of staff and players
 - e) How is VCC approaching contact tracing?
 - a) Only members + 1 will be allowed into the building.
 - b) Members will be asked to sign waivers - should this be done every time? What about a sign-in sheet? Spares and +1 will need to sign in.
 - c) If there is exposure, do we let all members know or just the leagues that curled on that particular day? Given the incubation period, it is likely better to send to all members. What about the +1? Best to have a general email list to share possible exposures.
 - d) This needs to be brought to the league reps meeting to determine who is

responsible for monitoring the league.

- f) How will we monitor who is in the club at any given time?
 - a) Possible solutions include:
 - a) Lock the doors at specific times
 - b) Make appointments for pro-shop and/or office
 - c) Use the door buzzer to qualify people wanting entry
 - d) Paul will create a policy based on how VCC will approach the access to the club.

b) Approval of VCC COVID plan

Motion: Move to approve the COVID plan for the Victoria Curling Club.

Moved by: Colin Coughlin

Seconded by: Stephanie Cambrey

APPROVED

5) COVID 19

- a) Financial forecast
 - a) Paul Dixon, Stu Fraser, Chuck Palmer and Andrew Komlodi met to discuss the impact on finances with regard to different outcomes due to Covid.
 - b) The bank balance is currently at \$215,000. If curling does not resume until January, we would lose \$95,000, No season we would lose \$133,000 and full season we will make a bit of a profit.
- b) Opening date
 - a) Still looking to open on September 28
 - b) If there are no bonspiels, leagues will get 22-24 games.
 - c) If there are bonspiels after Christmas, the league will get 20-23 games.
- c) Registration and dues
 - a) Looking to look at Aug 31 or Sept 1 to open registration
 - b) Registration will be similar to last year with both team registration as well as individual registration
 - c) \$50 team deposit to hold spot in league
 - d) League fees will increase on a per league basis by up to \$15
 - e) Cancellation policy
 - a) If we are forced to close, we will offer prorated refunds, minus administration (\$50) and membership fees.
 - b) If the member decides to not continue curling and they have paid the 'opt-out' insurance (\$40 up front), we will prorate their refund (still less the administration fee)
 - c) People can remain members, but not curl, by purchasing the membership.

Motion: Move to approve the following changes to registration and fees for the 2020/21 season:

- An increase in league fees of up to \$15 per league
- Instating a Cancellation policy where that if the VCC were forced to close, members

would be offered prorated refunds minus a \$50 administration fee and membership fees

- Instating an insurance policy of \$40 where if a member chooses to cease participation in VCC leagues and the insurance was purchased in advance, VCC will give the member a prorated refund minus a \$50 administration fee and membership fees

Moved by: Andrew Komlodi

Seconded by: Marlene Jeffries

APPROVED

- d) Leagues reps meeting content
 - a) Colin and Paul will send communication to members before the League Reps meeting about VCC COVID plans. (on 17th or 18th)
 - b) League reps meeting
 - a) To be held on August 24th. Paul will call the meeting.

6) Curl BC Update

- a) No new updates to report

7) AGM and BOD Membership

- a) Andrew Komlodi and Caryl Buchanan are stepping down.
- b) We need someone to take over Treasurer and someone to take over Vice President. Until the AGM, Stu Fraser will step into the Treasurer position and Andrew Komlodi will assume the VP position.
- c) Appointment of people
 - a) Raise the empty board positions at league reps meeting
- d) Curl Canada is recommending putting AGM meetings off because of social distancing requirements and people have to be heard and seen.
- e) Approval to defer AGM

Motion: Move to postpone the VCC Annual General Meeting to on or before December 31, 2020.

Moved by: Colin Coughlin

Seconded by: Stephanie Cambrey

APPROVED

8) Communications to members

- a) Colin and Paul will draft communication to members

9) Development Committee

- a) The Academy is planning to continue. The Special Olympics has a plan and the highschool program is unknown at this time.
- b) We are considering a mixed doubles competition towards the end of the season, but with



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no spectators. This means we would make no money. We have to consider what would be in the best interest of the club.

10) Food Services

- a) This will be shelved for the moment

11) Next Board Meeting: August 25th @ 5:30pm

12) Adjournment