



**Victoria Curling Club
Board of Directors Meeting
August 10th, 2021 6:00-7:00 PM
Minutes**

Attendees: Harold Trenchard, Marlene Jeffries, Kristine Dobell, Neil Campbell, Paul Dixon, Colin Coughlin, Stu Fraser

Regrets: Mariah Coulombe, Stephanie Cambrey, Cameron de Jong, Andrew Komlodi

1) Call to order

With quorum present, President Colin Coughlin called the meeting to order at 6:03pm. Note that this meeting was held via teleconference.

2) Approval of the agenda

Motion: Move to approve the agenda for the August 10th, 2021 VCC Board Meeting.

Moved by: Marlene Jeffries

Seconded by: Neil Campbell

APPROVED

3) Approval of minutes from July 6th, 2021 meeting

Motion: Move to approve the minutes for the July 6th, 2021 VCC Board Meeting.

Moved by: Marlene Jeffries

Seconded by: Neil Campbell

APPROVED

4) General Manager Report

a) Summer renovations

- a) Huge “thank you” to Jason Ness for his work in installing the new lights in the lobby and rink area. Over 425 individual lights were replaced over the course of 4 days - the difference in the rink area is striking! Very impressive, and will really make a difference.
- b) Painting of the lobby is happening over the next few weeks - everything that’s white will be “whiter” as a result, particularly the ceiling.
- c) Mats for the walkways in the rink, and dividers for sheets 7 and 8 will be installed with the ice, later this month.
- d) Accent has started work on the new pressure relief valves as mandated by TechSafe BC.
- e) Volunteer work in creating a garden out of completely overgrown space on the south side of the building has been ongoing, and largely it’s now just a matter of watching stuff grow! Thanks to Sue Tam for instigating and doing all of the work on this project. In conjunction with this beautification to the outside of the building,

Cody Hall's team (Paul Cseke and Corey Chester in particular) are clearing the perimeter of the building of weeds and overgrowth.

- b) Human resources
 - a) The process has begun on hiring a new bar manager and office admin - the call has gone out via email, Facebook, and Instagram, with several promising resumes already received. Interviews will take place over the next week, with hiring to be complete as soon as the right candidates are identified.
- c) Time Colonist book drive
 - a) The T/C contacted the Club about holding their book drive here (no sale, just a drop off of books). We have rented the space to them/Russell Books for a nominal amount to allow them to sort and ship all the received books from the drive (happened on August 8). We are working around them, and vice versa.
- d) 2021-22 Season
 - a) Plans are proceeding to get registration up and running, and everything in order for the new season. Both new leagues (Doubles on Saturday afternoons, and a 4 End Fun League on Friday nights) are proceeding. Pool returns to the Club on Wednesday Nights (confirmed) and Tuesday nights (pending). The Master Ice Time sheet included with the documents to this meeting has been updated with all dates/times available.
- e) Financial
 - a) Grant Thornton have the books, and are continuing to finalize everything from last year's year end. Some delays over the summer due to staff departures and holidays on their end, but still expecting things to be ready in the next very short while.
 - b) I have filed a grant proposal through JumpStart For Kids to help fill a funding gap to purchase brooms/shoes/helmets for youth. The grant doesn't fit the requirements of the program "perfectly", but it was a relatively straightforward process to apply. We should have a decision very quickly - by end of this month.
- f) Return to play
 - a) Curl BC/Curling Canada have released a Return to Play document, detailing some steps for Clubs to take concerning the upcoming season. I attended a Curling Canada/Sport Law webinar on vaccination/masking policies - an email has been sent to all with the links and take-aways.
 - a) Discussion: Look at our insurance, following what other clubs are doing, what can we legally do with regards to mandatory mask or vaccines
 - b) The safety of the staff and members should be the key
 - b) We will continue to monitor the latest regulations from the government, and health authorities, and keep our membership and staff abreast of any changes or policies that we enact as a result. Although it appears that curling is on track for a full return, the protocols surrounding that return are not set in stone as yet.



- 5) Covid 19
- 6) Curl BC Update
 - a) No update
- 7) Financial update (revenue/expenses)
 - a) Covered in GM report
- 8) Communications to members
 - a) Paul sent out email to members about the upcoming season
 - b) League rep meeting being held August 13th
 - c) AGM note must be sent 3 weeks in advance
 - d) Need to send an email to members about elections at AGM - could be mentioned at the League Reps meeting.
- 9) New Regional Facility
- 10) New/existing business
 - a) AGM (September 14, 15 or 16th)
 - a) Neil is responsible for the nominating committee
 - b) Marlene to send to Colin/Neil the terms of the current BOD Members
 - b) Thunderbird Bonspiel
 - a) Andrew drafted letter re: Name of Thunderbird bonspiel. To be sent to the local First Nation.
- 11) Next Board Meeting: September 7th, 2021 @ 6pm
- 12) Adjournment