



**Victoria Curling Club
Board of Directors Meeting
February 5th, 2021 5:30-6:30 PM
Minutes**

Attendees: Harold Trenchard, Marlene Jeffries, Colin Coughlin, Neil Campbell, Paul Dixon, Kristine Dobell, Cameron de Jong, Chuck Palmer, Mariah Couloumbe, Stu Fraser, Cody Hall

Regrets: Stephanie Cambrey , Andrew Komlodi

1) Call to order

With quorum present, President Colin Coughlin called the meeting to order at 5:33pm. Note that this meeting was held via teleconference due to the gathering restrictions in accordance with recommendations from health authorities.

2) Approval of the agenda

Motion: Move to approve the agenda for the February 5th, 2021 VCC Board Meeting.

Moved by: Harold Trenchard

Seconded by: Stu Fraser

APPROVED

3) Approval of minutes from January 5th, 2021 meeting

Motion: Move to approve the minutes for the January 5th, 2021 VCC Board Meeting.

Moved by: Harold Trenchard

Seconded by: Stu Fraser

APPROVED

4) Approval of minutes from January 11th, 2021 meeting

Motion: Move to approve the minutes for the January 5th, 2021 VCC Board Meeting.

Moved by: Harold Trenchard

Seconded by: Stu Fraser

APPROVED

5) General Manager Report

a) Refunds of League Fees for members - update

a) We have been given an option to allow for members to donate their prorated, unused league fees to the Club, via the Curl BC Youth Development Project by way of the BC Amateur Sport Fund, and receive a charitable contribution receipt as a result.

b) Any funds donated in this way, would be returned to the Club at 95%.

c) This gives our curlers three possible options should we close down for the balance of the season:

a) Straight refund of the prorated fees, which we would issue by cheque to keep

- costs to a minimum.
 - b) Donate the funds to the Club via the Curl BC project and receive a charitable donation tax receipt.
 - c) Donate the funds to the Club outright (in which case we would keep 100% of the donation, rather than 95%).
 - d) Our current liability, should we refund everyone the full prorated amount of league fees based on 42% of the season curled (10/24 weeks) is \$82,322.92.
- b) **Grants Status**
- a) CERIP (Canada Economic Recovery Infrastructure Program) has had decision making delayed until “mid-late February”.
 - b) NHSP (New Horizons for Seniors grant) has had decision making delayed until “February or March”
 - c) LSRF (Local Sport Resource Fund from ViaSport) grant has been approved for the Club, in the amount of \$5,000.
- c) **Curl BC Mixed Doubles Champions**
- a) Curl BC has made available funds to assist the Club in keeping ice to allow for Steph Baier-Jackson and Corey Chester to practice and train prior to the National Championships. We have been given \$3,000 to keep ice through to February 10; there may be more funds available should we decide to keep ice through to March 12 (see Budget Spreadsheet for details on financial impacts to the Club).
- d) **Island Health**
- a) Island Health was in contact concerning the use of the Club as a vaccination site from April through September. Compensation was not discussed, but there was an indication given that we would be open to that, should the CERIP grant not come to fruition (which would necessitate us closing the building entirely while a new floor was installed). Follow up after a grant decision has been made.
 - b) No ‘drop dead’ date given by Island Health - we will let them know when we know about the CERIP grant. (If received, the grant must be started by end of December)
- e) **Movies/TV/etc.**
- a) The last couple of weeks have seen a couple of inquiries about using our space for various productions that are in and around the Victoria area. We are on the radar at least, and have had a couple of people through the building scouting for potential location shooting or studio/set design space.
- f) **WorkSafe BC**
- a) They were satisfied with the COVID procedures that VCC had put into action. No issues.
- 6) **Covid 19**
- a) Given the latest public health advisory, we will not open VCC to members/public for the rest of the season.
Motion: Move to suspend league play effective December 4th, 2020.
Moved by: Colin Coughlin

Seconded by: Marlene Jeffries

APPROVED

b) Refunds

- a) See GM report for the options on refunds.
- b) For donations, they could be attributed to youth curling donations as that is the only curling that has been able to occur during the public health restrictions.
- c) Send note to members - Colin has drafted, but needs review
 - a) Need to set default date and position (Final date is 2 weeks after the Notice to Members is sent out)
 - b) If we hear nothing in response from members, contact each individual member. Final default is refund.

c) Keeping Ice

- a) We have been asked to keep ice open for the team that is going to the Mixed Doubles national championships in Calgary
- b) Financial impacts
 - a) \$4k deficit, offset by Curl BC payment, if we stay open for Mixed Doubles team
 - a) Practise ice could continue which could fund ~%50 of the \$4k.
 - b) It's possible that their GoFundMe might be able to fund this deficit.
 - c) This could be a good way to get a Mixed Doubles league started - both Steph and Corey have expressed interest in starting one.

Motion: Move to keep the ice on the floor until March 15, 2021 for practise and the curling academy.

Moved by: Colin Coughlin

Seconded by: Neil Campbell

APPROVED

7) Curl BC Update

- a) Neil will follow up with CurlBC re press for the team going to Nationals. - ACTION - Neil Campbell

8) Financial update (revenue/expenses)

- a) Documents have been submitted
- b) Not much has changed - basically, based on the closure date of next week, we break even. if we keep the ice, we are \$5k deficit before Curl BC contribution, but this is based on no donations from members.

9) Communications to members

- a) Colin and Paul to draft email to members re remainder of season

10) New Regional Facility

- a) No update

11) New/existing business

- a) Naming Rights (Chuck Palmer)
 - a) Chuck Palmer documents submitted regarding Naming Rights
 - b) Put documents onto VCC letterhead - ACTION Paul Dixon.
 - c) Ideas of companies to approach: ReMax, DFH real estate - good to test the waters as the real estate business is good for them now. Other thoughts - Metro Toyota, BMW. ViaTech might be good to approach if we find contacts.
 - d) Looking for \$25k as a naming rights - in agreement with ReMax sponsorship in Nfld for their 5 year agreement.
 - e) Add contact name for each company approached.
 - f) Next steps - Neil to review agreements.
 - g) Might be good to approach Mike Morrissey (Courtney/Comox) - he was involved in the Nfld agreement
 - h) Naming rights committee - Colin Coughlin (chair), Neil Campbell, Stu Fraser, Chuck Palmer. Colin will call a meeting in the next couple of weeks - ACTION - Colin Coughlin
- b) Restaurant area use
 - a) Public health asked to use space to prepare 'Go Boxes'. This proposal came from Paul Cseke. The Food Services Team will look into this further. ACTION - Marlene
- c) Liquor license change
 - a) Letter sent to the city last March re naming rights, change in liquor license (to primary). There was no response from the city. ACTION - Paul to look into this for the next meeting.
- d) Auction for T-bird prize
 - a) Could be a way to raise funds for the remainder of the year. ACTION - Marlene and Paul to work on this.

12) Next Board Meeting: March 2nd, 2021 @ 5:30pm.

13) Adjournment @ 6:43pm