



**Victoria Curling Club
Board of Directors Meeting
June 15th, 2021 6:00-7:00 PM
Minutes**

Attendees: Harold Trenchard, Marlene Jeffries, Kristine Dobell, Colin Coughlin, Stu Fraser, Neil Campbell, Paul Dixon

Regrets: Mariah Coulombe, Stephanie Cambrey, Cameron de Jong, Andrew Komlodi

1) Call to order

With quorum present, President Colin Coughlin called the meeting to order at 6:03pm. Note that this meeting was held via teleconference due to the gathering restrictions in accordance with recommendations from health authorities.

2) Approval of the agenda

Motion: Move to approve the agenda for the June 15th, 2021 VCC Board Meeting.

Moved by: Marlene Jeffries

Seconded by: Stu Fraser

APPROVED

3) Approval of minutes from May 11th, 2021 meeting

Motion: Move to approve the minutes for the May 11th, 2021 VCC Board Meeting.

Moved by: Marlene Jeffries

Seconded by: Stu Fraser

APPROVED

4) General Manager Report

- a) Ongoing club renovations
 - a) Window seating complete
 - b) Majority of work on the backboards completed, in prep to put in rubber matting
 - c) Missing piece is hinges to access the trench without having to pull up wood
 - d) Divider boards between sheets 1 and 2, 7 and 8. Not blue anymore - new wood.
 - a) Repurpose divider wood for stairs at sheets 4 and 5
 - e) Gardening
 - a) Sue has taken this on as a volunteer project.
 - f) Team building for Paul Cseke
 - a) Cody has them cleaning around the club - weed wacking, garbage removal
 - g) Lobby
 - a) Standardize the paint, beautify the space. Paint everything that is not a door white. Talking to Pacific Paint to donate paint - in kind for advertising.
 - b) Possible replacing of lights in the lobby from fluorescent to LED. Tubes have been sourced - for both ice area/lobby/office/hallways/entryway/meeting

room etc - \$3700. Cost recovery after 2 years maximum. This would not affect the lounge lighting.

c) Ideally this would happen after the basketball rental.

h) Human Resources

a) Alex has agreed to return to be full-time assistant Ice Tech for the next season.

a) Paul will talk with Cody about possible training for Ice Techs to progress their career

b) Nothing new to report on the Bar Manager or Office Assistant. Goal is to advertise for these positions in mid-July.

i) Grants

a) Gaming grant sent in

b) No new announcement yet for New Horizons for Seniors grant

j) Books

a) The books are with the accountant. Anticipating having the results back in the next month

k) Basketball Canada

a) Increased the contract by \$3k as they needed more time/space than anticipated.

l) Business of Curling Webinars

a) Paul participated - one interesting one was a booking website. Took away a few good ideas and looking to incorporate them into our website.

m) Archive room

a) We have archived material - pictures, memorabilia, etc. We should have an 'Archive team' formed by members to sort through these items.

b) Paul could include this possible volunteer in a call to members.

a) There are some documents that have to be kept for certain time periods in archives. Perhaps we should talk to the City of Victoria archivist to see if they are interested in any of the material.

b) ACTION: Neil will reach out to a retired archivist Gary Mitchell.

n) Possible repurpose downstairs locker room for future space

a) Turn into gender neutral locker room with a few private stalls

b) This would improve the flow of the club

c) Possibly reclaim the ladies locker room as lounge space.

d) There might be grant funds to do this for accessibility.

5) Covid 19

a) No update

6) Curl BC Update

a) ViaSport is expecting to have all the sports to deal with reconciliation with First Nations. Could eventually be a funding necessity

b) Curl BC provincial meeting last week that Colin attended.

a) Funding change between Zones and Regions

7) Financial update (revenue/expenses)

a) No update

8) Communications from members

- a) Communication from Andy Jarzebiak about the first week of league play being only practise.
 - a) Depending upon when the ice is ready, we would also like to use all the ice time for league play as possible and let the league decide on how to use their first week.
 - b) Generally it takes 3-4 weeks to build ice. Ice availability at the beginning of the season would be a week-to-week decision based on ice-building conditions.
 - a) Need to call a league reps meeting.
 - b) Scheduled practise ice can be available for free, then the leagues can choose to do as they wish with their time.

9) New Regional Facility

- a) No update

10) New/existing business

- a) Food Services update
 - a) First offer was declined. Business was moving in a different direction
 - b) Second offer is still being considered - should know soon then we'll start lease negotiations.
- b) Naming Rights update
 - a) Had a meeting with CurlBC and Mark DeFrias
 - a) Revenue generating committee will ask Mark to provide a proposal
- c) Start of curling season
- d) AGM
 - a) Need 3 weeks for scheduling the AGM. We have until November 30th to hold the meeting, but mid-September would be best.
 - b) Possible to hold in-house and online. Would need to send out everything in advance for voting, nothing extraneous.
 - c) Tentative Sept 14-16, 2021.

11) Next Board Meeting: July 6 2021 @ 6pm

12) Adjournment