



**Victoria Curling Club
Board of Directors Meeting
March 2nd, 2021 5:30-6:30 PM**

Minutes

Attendees: Harold Trenchard, Marlene Jeffries, Colin Coughlin, Neil Campbell, Paul Dixon, Kristine Dobell, Andrew Komlodi, Stu Fraser, Stephanie Cambrey

Regrets: Cameron de Jong, Mariah Couloumbe

1) Call to order

With quorum present, President Colin Coughlin called the meeting to order at 5:33pm. Note that this meeting was held via teleconference due to the gathering restrictions in accordance with recommendations from health authorities.

2) Approval of the agenda

Motion: Move to approve the agenda for the March 2nd, 2021 VCC Board Meeting.

Moved by: Kristine Dobell

Seconded by: Stu Fraser

APPROVED

3) Approval of minutes from February 5th, 2021 meeting

Motion: Move to approve the minutes for the February 5th, 2021 VCC Board Meeting.

Moved by: Kristine Dobell

Seconded by: Stu Fraser

APPROVED

4) General Manager Report

a) Refunds and Donations

Out of a potential \$81,873.92, we have received requests for pro-rated refunds or donations to the Club as follows:

By \$ value:

a) Refunds: \$34,137.68

b) Donations: \$42,281.52 split into:

a) \$22,604.87 donated through the BC Amateur Sport Fund/Curl BC, of which the VCC will receive \$21,474.63

b) \$19,676.65 donated directly to the VCC

By member numbers to date:

c) 279 donations

d) 213 refunds

e) 15 partial donations/partial refunds

f) 44 outstanding

Numbers do not include those not eligible for refunds (those that paid only half a

season to start; those paying only spare fees; those who only played in the 1/2 season Masters league; those who were already refunded due to either "opting out" or other extenuating reasons)

b)

Additionally, there were extra donations amounting to \$375 received as a result of the information sent out to members.

There are 44 members who have not responded as yet - we will be starting to phone these people for their instructions this week.

The first round of cheques for refunds were cut last week, signed, enveloped and mailed out. These were almost all the "full" refunds requested. Next up are cheques for those who requested partial refunds. We expect to send names and amounts for those who have donated through the BC Amateur Sport Fund to Curl BC within the next 10 days.

There was an overwhelming number of members who wanted to thank the staff, executive, and volunteers who made this season possible. Short notes included with directions for pro-rated funds were incredibly positive, and shared with all the staff as much as possible.

Action for Paul:

- Break the donation/refund numbers up by number of members and resend to Marlene for distribution
- Add in the donation from the Commercial league to the dollar amounts for refunds and donations

c) **CERIP**

The VCC's application for direct funding through the BC Government's infrastructure grants was declined. See attached letter.

From Neil: mostly northern communities received the grants.

d) **NHSP**

We are still awaiting word from the New Horizons for Seniors Program grant in the amount of \$25,000.

e) **Community Gaming Grants**

Intake has just opened up, and we will be applying for the grant funding as usual. There is a webinar hosted by ViaSport on March 10 which I am attending, which is outlining some changes to the program surrounding extra COVID related funding, etc.

f) **Technical Safety BC**

Two new orders surrounding ammonia plants are due to be released at the end of March - a webinar detailing the upcoming changes is happening on March 16.

g) **Condenser Leak**

We had a condenser pipe burst during the cold snap last month, resulting in an emergency call out to Accent for repair. Estimated repair less than \$1000.

h) Practice Ice Bookings

Ice time continues to be well-received by a subset of our membership - February sales of ice time came in at \$2730.00. In conjunction with the Curl BC donation of \$2000 towards ice time for the BC Mixed Doubles champions, and the \$1000 guaranteed by the Victoria Legacy Foundation, we will not see any financial impact from the decision to keep our ice in until March 14.

The ice booking system has worked very well during the time we've had it in place. Recently, we were able to hook in Google Calendar integration so that the entire staff team are able to see bookings made in real time (not just through the admin area of the website).

The plan is to continue to build on this technology so that not only practice ice bookings can be confirmed, but also rental ice, instructors, etc. We can build in league play so that extra ice, whenever it is available, can be shown to interested parties, again with updates in real time to the entire VCC team. Ultimately this should result in far less manual intervention when taking rental ice bookings of any sort (practice, school, corporate, parties) when trying to ascertain availability of ice, with the added bonus of integrated payments and invoicing.

March 14th is the last day of practise ice. March 15th is the day that we pull the plug to melt the ice.

5) Covid 19

- a) VCC as Vaccination site
 - a) Paul reached out to the person today, but no response yet.

6) Curl BC Update (Neil)

- a) No update.

7) Financial update (revenue/expenses) (Stu)

- a) Numbers haven't changed a lot other than the \$ from funds.
 - a) In the end, we will pull a profit of \$3-4k this year.
- b) Summer 2021
 - a) Wages for Cody/Paul are in the financial projections
 - b) Carpeting around ice, entryway carpeting replacement
 - c) Door security upgrades (touchless system etc)
 - d) Shoe and rental area construction
 - e) Paul will bring the renovation plan and budgets to the board

Action for Paul: Create a 'wishlist' including the Grant projects so that the board is aware of all possible projects.
- c) Possible revenue generating events

- a) Haven't heard anything from Time Colonist yet
- b) Basketball Canada - still have not heard.
- c) Compensation if we are a Vaccination site?

8) Communications to members

- a) Club is closing
- b) Thank you for donations and support
- c) Renovations over summer

Action for Paul: Draft communication to members to address the above points

9) New Regional Facility (Stephanie)

- a) Just sent an email today to Langford for followup information.

10) New/existing business

- a) Meeting with city
 - a) Colin recently attended a meeting with the City. Nothing specific to VCC/Crystal Pool but general about the improvements to Quadra/Cook street area.
- b) Naming Rights
 - a) Pursuing naming rights - looking for ~\$25/year.
 - b) Sending letter to ReMax. **Action:** Colin to forward letter to Andrew to bring to his contact at ReMax.
- c) Food services
 - a) **Action:** Marlene to follow up with Paul Cseke
- d) Liquor License
 - a) Paul has not followed up yet. **Action:** Paul to follow up on liquor license
- e) TBird prizes
 - a) **Action:** Marlene and Paul to work together on how to deal with the leftover prizes

11) Next Board Meeting: March 30, 2021 @ 5:30pm

12) Adjournment @ 6:22pm