



**Victoria Curling Club
Board of Directors Meeting
November 21th, 2020 5:30-6:30 PM
Minutes**

Attendees: Harold Trenchard, Marlene Jeffries, Colin Coughlin, Neil Campbell, Paul Dixon, Kristine Dobell, Cameron de Jong, Andrew Komlodi, Stu Fraser

Regrets: Mariah Couloumbe, Stephanie Cambrey

1) Call to order

With quorum present, President Colin Coughlin called the meeting to order at 5:33pm. Note that this meeting was held via teleconference due to the gathering restrictions in accordance with recommendations from health authorities.

2) Closure planning

- a) Decision criteria
 - a) The board has already decided that VCC will abide by all the guidelines given by the Health authorities.
 - a) Current health guidelines state that all members are currently required to wear masks everyone - on ice, everywhere else in the club unless you are sitting at a table.
 - b) Immediate household or a couple people are defined as your social bubble.
 - b) Duration of health guidelines
 - a) Current guidelines are in effect until midnight on December 7, but we should expect it to be extended another 2 weeks.
 - c) Decision - In the event that an order comes through, we will have a board meeting to discuss the order to ensure that we understand the order and how it implicates the activities at VCC.
 - d)
- b) Closure duration
 - a) Depending on duration, what is our plan regarding ice, labour etc?
 - a) What if we are told to shut the bar, not the ice?
 - b) Depends on when a shutdown order comes:
 - a) If now, likelihood we would just shut down for 2 weeks then reevaluate.
 - b) If after xmas, it might be prudent to remove the ice and close dow for the season
 - c) If the ice comes out any time Xmas onwards, we will not be putting the ice back in.
 - a) 3 weeks to remake ice, financial implications as well. Better to leave ice in, then reevaluate.
- c) Staffing
 - a) Need a list of staff layoffs in the event that we need to shutdown.

- b) Options:
 - a) Don't lay anyone off until we have to shut permanently
 - b) Temporarily lay people off during the shutdown
 - c) Most staff are hourly, 4 staff are salary.
- c) Decision - do not layoff staff until we have a permanent shutdown
- d) Fiscal impacts
 - a) Paul to review the document created during summer to see financial impacts on shutdown at various points in season
 - b) The cost of holding ice on a monthly timescale, there are hydro and gas bills to deal with ~4k/month
 - c) Commitment to members was to return prorated fees minus the admin and CurlBC fees. This needs to balance the cost of keeping the ice in without use.
 - d) If there is a short shutdown, do we reimburse members? By the time the fees were prorated and admin fees subtracted, the refund is not a substantial value. After 2 weeks, likely we should revisit.
- e) Communications
 - a) Give options to members if there are closures
 - a) Donate, credit for next year, refund?
 - b) Credit for next year is tough for VCC - we depend on the fees for operating costs.
 - c) No refunds etc until the club is shut and ice is out for the season.
 - b) Decision - no communication to members unless we have something concrete to say about guidelines from health authorities
- f) Round table
 - a) Neil - Curl BC is providing recommendations, but the orders are from the government so all they can do is advocate for curling. We need to have the health order interpreted properly before reacting - wait for feedback from Curl BC before taking drastic measures.
 - b) Andrew - could there be a scenario that the ice comes out but the bar is open?
 - c) Paul - a couple of members have addressed concern about travelling curlers. Response was that there was no order restricting travel at that time, and they are masked up at all times. This should apply to all members who travel - ask to not come to club for 2 weeks or a negative test.

3) Adjournment at 6:22pm