



**Victoria Curling Club  
Board of Directors Meeting  
October 13th, 2020 5:30-6:30 PM  
Minutes**

**Attendees:** Harold Trenchard, Marlene Jeffries, Colin Coughlin, Neil Campbell, Paul Dixon, Kristine Dobell, Stephanie Cambrey, Andrew Komlodi, Stu Fraser

**Regrets:** Mariah Couloumbe, Cameron de Jong

**1) Call to order**

With quorum present, President Colin Coughlin called the meeting to order at 5:33pm. Note that this meeting was held via teleconference due to the gathering restrictions in accordance with recommendations from health authorities.

**2) Approval of the agenda**

*Motion:* Move to approve the agenda for the October 13th, 2020 VCC Board Meeting.

*Moved by:* Stephanie Cambrey

*Seconded by:* Andrew Komlodi

**APPROVED**

**3) Approval of minutes from September 15th, 2020 meeting**

*Motion:* Move to approve the minutes for the September 15th, 2020 VCC Board Meeting.

*Moved by:* Marlene Jeffries

*Seconded by:* Harold Trenchard

**APPROVED**

**4) General Manager Report**

- a) 640 members registered - ~75% of last year.
- b) Installed 8 sheets of ice, but really only 6 in use. Sheet 1 is mostly Academy use
- c) Bar sales
  - a) Impacted by 10pm last call time, eliminates late draws
  - b) Sales are not too bad so far, but not a lot of profit after expenses.
  - c) Trying new cocktails, charcuterie board
  - d) Bar is opening earlier than other years - 5:30pm most nights.
- d) Pro shop sales
  - a) Operating on appointment only basis, but sales are going well
  - b) \$7k of inventory moved so far
- e) General
  - a) Seems to be going really well given the circumstances
  - b) People are adapting to movement protocols, cubbies are working.
  - c) Some issues around shoe changes at the end of games - possible to use sheet 8 for changing shoes.

- d) Sanitization contract is going well
  - e) Comments from members are positive
  - f) Exit door on sheet 8 - issue with door being left open. Cody found a self-closing door solution without spending the \$4k professional installation.
  - f) Grants
    - a) New Horizons for Seniors
      - a) Could be applied to the overhang at the front entrance to address the possible safety hazard it presents.
      - b) Getting it tested for asbestos in the next couple of days, then looking to move forward
    - b) Local sport grant from Viasport
      - a) In the process of applying for this grant
    - c) Community Economic Recovery Infrastructure Program
      - a) Grants up to \$1m for eligible projects - submission date by end of October
      - b) Could be used to replace brine lines, condenser and/or chiller - "Refrigeration Replacement Project"
      - c) Unsure if the lease with the city would be an issue with this grant, but the city has given support for grants so far.
  - g) Financials
    - a) Profit of ~\$23k, up \$20k from the previous year
  - h) Technology Station "Dart Fish"
    - a) They will provide all the materials and funding for cabinet. We need to build the cabinet.
  - i) From Andrew re: Bar Revenue
    - a) From Cody: Are we able to license the back boards?
    - b) Buy a couple of drinks before/during game to have on backboard during game, but cannot keep going back. It's possible we could get a sponsor for backboards liquor license from Phillips for \$3k.
    - c) Things to consider:
      - a) COVID-19 traffic flow
      - b) Need to have eyes on people that are consuming liquor, but we only have 1 bartender
      - c) Concern about outside liquor coming into club
    - d) Paul to work with Cody to see if other clubs are addressing this issue.
      - a) ACTION: Pull together pros/cons, recommendation for next board meeting
- 5) COVID-19**
- a) Nothing much to say, club protocols are working so far
- 6) Curl BC Update**
- a) Small grant for women
  - b) Competitions - still undecided
  - c) Regional facility update (from Stephanie)
    - a) Working on finishing touches on what we would like the facility to be for the City of

Langford

- b) Working with hockey association for what they need
- c) Expectation is to hear from City of Langford by end of year

**7) Financial update (revenue/expenses)**

- a) Financial report included with meeting materials
- b) Have regular financial actuals at all board meetings based on the 75% participation rate
  - a) Wildcards are bar and equipment sales
  - b) Stu and Paul to provide these details for every board meeting forthcoming

**8) Communications to members**

- a) Colin to write a Welcome message to members - add to website, email etc

**9) Round table**

- a) No response

**10) Next Board Meeting: November 10, 2020 @ 5:30pm**

**11) Adjournment**