



**Victoria Curling Club  
Board of Directors Meeting  
September 15th, 2020 5:30-6:30 PM  
Minutes**

**Attendees:** Harold Trenchard, Marlene Jeffries, Colin Coughlin, Neil Campbell, Stu Fraser, Paul Dixon, Cameron de Jong

**Regrets:** Kristine Dobell, Mariah Couloumbe, Stephanie Cambrey, Andrew Komlodi

**1) Call to order**

With quorum present, President Colin Coughlin called the meeting to order at 5:30pm. Note that this meeting was held via teleconference due to the gathering restrictions in accordance with recommendations from health authorities.

**2) Approval of the agenda**

*Motion:* Move to approve the agenda for the September 15th, 2020 VCC Board Meeting.

*Moved by:* Neil Campbell

*Seconded by:* Harold Trenchard

**APPROVED**

**3) Approval of minutes from August 24th, 2020 meeting**

*Motion:* Move to approve the minutes for the August 24th, 2020 VCC Board Meeting.

*Moved by:* Neil Campbell

*Seconded by:* Harold Trenchard

**APPROVED**

**4) General Manager Report**

- a) UPDATE: 358 individual registrations
- b) Leagues - expecting 75-80% rate of returning curlers, less than expected
  - a) Monday Ladies evening league - 4 teams confirmed. Willing to make that work as a 'developmental year'
  - b) Commercial league, TGIF - both will operate but with less teams to start.
  - c) Thursday - both evening leagues expecting 13-14 teams back
  - d) Rookie league - lots of registrants.
- c) Local Health Authorities
  - a) Regular league play does not classify as an event - reply from Victoria health authority was not well clarified, so reaching out again.
  - b) If there are spectators, then could be subject to the 50 person 'event' rule - looking for clarification on this matter.
  - c) Curl BC has no update, but there are meetings later this week
- d) Club ongoings
  - a) Social distancing decals being put down on lobby floor

- b) Tape being put out for directions
  - c) For bar, sourcing broom holders for the tables.
  - d) Floor plan and directional travel
    - a) Most places in building can be one way traffic - exception is stairwell or near cafe
    - b) Sheet 8 exit is ready to go
    - c) Cut through change room is ready as well
    - d) Downstairs washroom and on-ice washroom are both gender neutral now
    - e) Upstairs washrooms keep gender
    - f) Signage has been ordered from Digital Direct
  - e) Brine Leak
    - a) Behind sheet 2 - discovered leak quickly, but drained reserves of brine. Now fixed with no further issues.
    - b) On track for ice install
    - c) Paint is going in on Thursday
  - f) Staffing
    - a) Deb Gibson has left for another job
    - b) Sue Tam has rejoined the club as Office Admin
    - c) Alex Horvath is full-time ice tech now
    - d) Brody Slater is new to the team - largely handling the bar management but assisting with ice crew as well.
  - g) New Horizons for Seniors
    - a) Has reopened as of today - open for submissions through October 20. Can receive a grant up to \$25k - must benefit seniors.
  - h) League reps meeting
    - a) To be called late next week before season starts to run through the procedures
  - e) From Colin re Registration:
    - a) The amount collected is not necessarily the clubs yet - if we have to close, we have committed to refunding the remaining balance to members, minus the administration fee
    - b) ACTION: Create a mechanism whereby the club has full knowledge of membership amounts in case of closure do to COVID-19 and public health authorities
- 5) Covid 19**
- a) No updates
- 6) Curl BC Update**
- a) No update. Meetings later this week.
- 7) Next Board Meeting: Tuesday October 13th, 2020.**
- a) Emergency meeting to be called if the situation regarding COVID-19 changes.
- 8) Adjournment**