



**Victoria Curling Club
Board of Directors Meeting
October 26th, 2021 6:00 - 7:00 PM
Minutes**

Attendees: Harold Trenchard, Marlene Jeffries, Kristine Dobell, Paul Dixon, Colin Coughlin, Stu Fraser, Stephanie Cambrey, Andrew Komlodi, Katie Bartel, Paul Addison, Cameron de Jong

Regrets:

1) Call to order

With quorum present, President Andrew Komlodi called the meeting to order at 6:02pm. Note that this meeting was held via teleconference.

2) Approval of the agenda

Motion: Move to approve the agenda for the October 26th, 2021 VCC Board Meeting.

Moved by: Colin Coughlin

Seconded by: Stephanie Cambrey

APPROVED

3) Approval of minutes from October 5th, 2021 meeting

Motion: Move to approve the minutes for the October 5th, 2021 VCC Board Meeting.

Moved by: Colin Coughlin

Seconded by: Stephanie Cambrey

APPROVED

4) President's Report

a) Welcome to new Board

a) This is an important year for the club, we are going to maintain and lock in the optimistic changes over the last few years.

b) Board positions and Committee involvement

a) Kristine Campbell will take over the Board Secretary position.

b) Revenue Generation committee

a) Intention was to assemble a group of members and board to find new sources of revenue. It has been positive, but not much action. One positive result was the naming rights.

b) Propose to expand the mandate of the Revenue Generation committee, merge with the Finance committee.

c) From Colin - RG and Treasurer put together a list of capital priorities a few years back. Focus then was to get as many grants as possible, this has now moved to the GM. Colin can provide these documents if needed.

c) List of committees to address the points in the Strategic plan. Colin has a copy of this document and will share it.

d) Current committees

- a) Finance/Revenue Generation Committee
- b) Membership, Retention and Recruitment Committee
 - a) Harold and Krisitin were working on this
 - b) Also working on the volunteers
- c) Development
- d) Lease Negotiations
 - a) Andrew will work on this directly. Other past presidents want to participate in this as well.
- e) Communications
 - a) Marlene was running this committee
- e) Other committee ideas
 - a) Strategic Planning,
 - b) Human Resources
 - a) Both Paul and Cody do not have contracts
 - c) Governance - from Paul Addison. Do we need this group? it would be helpful to the board.
 - a) Currently we do not have this committee but we should look into it.
 - b) Policy register, list of committees, updated by-laws, delegation of authority
- f) Start with Governance Committee to start plan on other committees
 - a) Past identified committees
 - a) Programs and Services
 - b) Facilities Enhancements
 - c) Outreach and networking
 - d) Strategic Plan
 - b) Paul Addison will put together a 2 page document to start on the direction of a governance committee.
 - c) Schedule an in-person meeting where we can have a brainstorming session to align committees with the club's direction and issues.
 - a) Friday November 12 @ 5:30-7:30pm in the basement room. Paul Dixon will book.

5) General Manager Report

- a) Shoes and Broom Program - Schools, Rentals, etc.
 - a) Funding has been sourced for this initiative that has been discussed for a couple of years now. We have secured \$8,500 from the Victoria Curling Legacy Foundation, in addition to \$2,000 from the Victoria Optimist Club, to combine with funds already earmarked for this project from donations from members to make this a reality.
 - b) We will be able to purchase 180 shoes in various sizes from Goldline, along with 48 new club brooms, to enable us to run not only school programming without having issues with street shoes coming onto the ice; but this will also better position us to market to corporate/team building events in a much more professional manner, instead of relying on antiquated, and in many cases, falling apart, equipment.

- c) In addition to the funding for the actual purchase of brooms and shoes, the Legacy Foundation money was pitched with the intent to hire an instructor for 3 hours/week to assist with the High School League, which with the pandemic, has become our de facto Junior program.
- b) Bonspiels
 - a) Both the Ladies and the Men's bonspiels, if they are to happen this year, need to have people in place to run them. The Daffodil, in particular, needs a re-imagining of the event to attract teams and increase the fun quotient.
- c) Water backflow preventers
 - a) Quote came in from Mac's Plumbing and Heating at just under \$8,000. We have asked our regular plumber for a comparison quote. We are hopeful that some cost savings can be achieved.
- d) Dumping
 - a) A refrigerator that was dumped behind our garbage bins has now been disposed of, thanks to generosity from Quenton Lehmann and his truck. We had petitioned Victoria Public Works to pick it up, as it was technically on City property, but they were non-responsive.
- e) Liquor Licence Changes
 - a) With a new Board of Directors, we need to complete Personal History Summaries for each Board Member. Apparently there are no PHS on file with the LCRB. I will send a link to existing Board members, and get a pdf file to new members to complete, along with a Criminal Record Check that must have been done within the last 4 months.
- 6) Covid 19
 - a) Allowed to walk around the bar as of this week.
- 7) Curl BC Update
 - a) We need a Curl BC rep from the board. We will address this at the in-person meeting on Nov 12.
- 8) Financial update (revenue/expenses)
 - a) No update.
 - b) From Colin: Movement of investment fund
 - a) Need to change the signing officers - Colin still has signing authority.
 - b) Paul Dixon has paperwork for signing officers.
 - c) Colin and Stu will discuss this further offline.
 - c) From Colin: Why were the expenses more last year when there were limited operations than the year before?



- 9) Communications to members
 - a) To be discussed at the meeting on November 12.
- 10) New Regional Facility
 - a) Stephanie sent an email this afternoon - hoping for an update in a few days.
- 11) New/existing business
 - a) Downtown Victoria Business Association
 - a) The boundary does not include the VCC. The VCC cannot become a full member, but we can be an associate member for \$250/year. Good for exposure, awareness for revenue generation.
- 12) Next Board Meeting: November 23rd @ 6:00pm.
- 13) Adjournment