



**Victoria Curling Club
Board of Directors Meeting
March 1st 5:45pm-7:00pm
Minutes**

Attendees: Andrew Komlodi, Harold Trenchard, Marlene Jeffries, Kristine Dobell, Paul Addison, Paul Dixon, Stu Fraser

Regrets: Stephanie Jones, Cameron de Jong, Colin Coughlin

1) Call to order

With quorum present, President Andrew Komlodi called the meeting to order at 5:37 pm.

2) Approval of the agenda

Motion: Move to approve the agenda for March 1st, 2022 VCC Board Meeting.

Moved by: Marlene Jeffries

Seconded by: Harold Trenchard

APPROVED

3) Approval of minutes from January 28th, 2022 meeting

Motion: Move to approve the minutes for the January 28th, 2022 VCC Board Meeting.

Moved by: Paul Addison

Seconded by: Harold Trenchard

APPROVED

4) Presidents Report

1) Brier Bid

- a) Focus over the past few months has been on developing a Brier Bid for 2024. A stumbling block is financial support for the bid from BC. Andrew has written to the Minister of Tourism and Sport, the Mayor of Victoria, Victoria MLAs, and Curl BC to solicit support for Provincial funding. Mayor Helps has submitted a letter of support to Minister Mark. Work will continue through March and April to secure sufficient funding for the bid.
- b) In anticipation of success (and to position us for success for future bids if unsuccessful) Marlene Jeffries is coordinating a volunteer call and pre-sales ticket drive, which will be initiated in early March.
- c) **Action Item:** Andrew to circulate letters for the Brier and to send the club summary document.

2) Lease

- a) Paul Dixon, Andrew Komlodi, and Marlene Jeffries have drafted and sent a

summary of who we are as a curling club for the Director of Strategic Properties (City of Victoria) to support his recommendation to Council regarding re-starting lease negotiations. The Executive will meet with the City later in March to further inform the Director's recommendation.

5) General Manager Report

- 1) Dehumidifier
 - a) Is not working at all. We need a seal. Chris Baier from Uptown Air Conditioning is searching for a seal and Cody Hall has alerted Accent.
 - b) If we can get the part, we can likely get it going. We may possibly need to replace it at an approximate cost of \$30,000.
 - c) Paul Addison suggested we update our inventory of equipment with estimates of when items will need maintenance or replacing. This information could help strategize grant money and help us budget for potential future equipment breakdown.
 - d) **Action item:** Paul Dixon to coordinate, with Stu Fraser and Cody Hall.
- 2) Jack Anderson Memorial Mixed Bonspiel
 - a) This is a 'rental' bonspiel, so revenue for the club is based on curler fees being collected up-front and bar revenue over the weekend.
 - b) The last time this bonspiel was held here our bar revenues were excellent.
 - c) 32 teams are confirmed.
- 3) VCC Men's Bonspiel
 - a) This is a club bonspiel. The Events Committee has a major hand in the organizing and planning. Harold from the Board is the bonspiel Chair.
 - b) So far 22 teams are confirmed with a targeted date of the last weekend in March/first weekend in April to allow for as many entries as possible.
- 4) City of Victoria Arts and Cultural Spaces
 - a) The City of Victoria is compiling a database of Arts and Cultural Spaces both public and private to enhance their vision of Victoria as an Arts/Cultural/Music center of note.
 - b) As a result of being in contact with the City's Arts, Culture and Events Liaison we were asked to participate in their collection of data and will do so.
 - c) Paul joined in a webinar hosted by the City and got our information included in the data collection. As a direct result of this we were put in touch with Skafest's organizer.
- 5) Ska Fest Returns
 - a) We have booked the building for Ska Fest music festival on June 24th and 25th. We last served as a Skafest venue in 2012.
 - b) Performances will take place on the main floor. We are working with the festival organizers to ensure power/electricity needs are being met in the short term (likely a generator brought in for the event) and long term (assessing what we might need to do to address the situation to bring in more events in the future)

- c) This booking is an important first step to getting ourselves inserted back into the music scene in the City. We have heard from the City and from the Skafest organizers that the community desperately needs central facilities of our size. Issues that we need to address are being identified to possibly get help from City/provincial grants to help the VCC better serve this function (including electricity/power/wiring; HVAC and temperature control within the building; PA improvements; stages and lighting).
 - d) We are on the radar for future events and have been put in touch with two potential clients over the summer. However, we were unable to fulfill their needs due to Skafest, a Police Training event and the Times Colonist Book Sale.
- 6) Times Colonist Book Sale Returns
- a) The TC Booksale will be taking over the building from April 25-mid May.
 - b) The book drive will be held April 30 and May 1. The sale will happen May 14 and 15.
- 7) Senior Games
- a) VCC will be hosting the BC 55+ Senior Games mid-September.
 - b) There will be some qualifying games taking place at the end of March for local teams. Teams from all over the province will be competing.
 - c) Lawrence Woytowich is the chair for the curling portion.
- 8) 2030 Winter Olympics
- a) A bid is being put together for the 2030 Olympics to return to BC. There may be an opportunity for Victoria to host curling at the 2030 Olympics. Andrew and Paul will work together to explore how this event aligns with the VCC's long-term plans and major event hosting ambitions.
- 9) HR Update
- a) After meeting individually with all of my direct reports in early February, Cody, Janaya, Ashley and I are meeting regularly for the balance of the season to ensure we are all on the same page as we close out the year.
 - b) Cody is at the Tim Horton's Brier making ice as part of his 'professional development' as per his contract. He will return March 14. Most of his responsibilities are being performed by Alex Horvath in Cody's absence.
- 10) Sales
- a) We are currently sitting at \$75,000 in bar sales with two bonspiels in store and numerous league wrap ups. We anticipate eclipsing \$100,000 in sales, making this very close to a 'normal' year despite challenges presented by pandemic restrictions.
 - b) The Pro-shop is nearing \$30,000 in sales with an expected bump from bonspiels and year end purchases.
- 11) Criminal Record Checks
- a) Paul has been in touch with those on the Board who are still waiting for results from CRC's and Personal History Forms relating to our Liquor License. A reminder to loop me in and get the requisite paperwork to me as soon as you receive it so we can proceed with our hoped for transition from

a 'Club' license to a more open 'Public' license.

6) Committee Reports

1) Events Committee

- a) Bonspiels are back on.
- b) The Jack Anderson and Men's bonspiel will go ahead.
- c) The Ladies bonspiel and So Long bonspiel are postponed to next year.

2) Governance Committee

- a) The Policy Registry and the updated Bylaws document are being drafted.
- b) Gaps have been identified where policies may be missing or may not yet exist. A list of these gaps will be presented to the Board by April 2022.
- c) A recommendation will be made to the Board to locate previously missing policy or draft new policy to address the gaps.
- d) A summary of Bylaw updates will be presented to the Board prior to the next phase of this project. The next phase includes consultation with a committee of BCC members to review existing Bylaws and identify recommendations for Bylaw updates at the next AGM.

3) Development and Retention Committee

- a) A draft report is currently being reviewed by the committee and we expect a formal submission to the Board in April. At that time the Board will be asked to support a strategy for the 2022-23 season.
- b) Preliminary work on Retention has commenced and a suitable time is being sought to meet with the league representatives to share best practices.

7) Financial Update

- 1) We are in good shape overall and are projecting a small profit for the season.
- 2) Without the influx of ECC members, our finances would have been near break-even.
- 3) Stu is working on transferring funds from the Legacy Fund to the VCC, as well as funds from the JDFCC.

8) Communications

- 1) Sandy Martin inquired about the meeting minutes not being on the website. The meeting minutes are now up to date on the VCC website and will be updated in a timely manner in the future.

9) New business

10) **Next Board Meeting:** Tuesday April 5th at 6:30 pm

11) **Adjournment:** 6:37pm