



**Victoria Curling Club  
Board of Directors Meeting  
May 17th 6:30pm-7:30pm  
Minutes**

**Attendees:** Andrew Komlodi, Harold Trenchard, Marlene Jeffries, Kristine Dobell, Paul Addison, Colin Coughlin, Paul Dixon, Katie Bartel

**Regrets:** Cameron de Jong, Stephanie Jones, Stu Fraser

1. Call to Order

With quorum present, President Andrew Komlodi called the meeting to order at 6:30 pm.

2. Approval of Agenda

*Motion:* Move to approve the agenda for May 17th, 2022 VCC Board Meeting.

*Moved by:* Paul Addison

*Seconded by:* Colin Coughlin

**APPROVED**

3. Approval of Minutes

*Motion:* Move to approve the minutes for the April 5th, 2022 VCC Board Meeting.

*Moved by:* Paul Addison

*Seconded by:* Colin Coughlin

**APPROVED**

4. President's Report

a. Brier Bid

i. The Province has a policy of only considers funding bids that are already awarded. Despite appeals through senior figures within the Ministry of Sport and Tourism, direct appeals to the Minister and Premier, and other efforts, funding was ultimately not granted for the 2024 Brier bid. As a result, Destination Victoria also pulled their funding to use the committed resources elsewhere.

ii. We plan to bid for the Brier in the future and will use the next few years to build relationships with the Province in an effort to resolve the funding dimension of a credible bid.

iii. Action item: Paul Dixon to send an update to the membership.

iv. Action item: Marlene to send info to the volunteers and ticket holders.

b. Lease

i. There is a new manager at the City of Victoria who is responsible for leases.

ii. A meeting is potentially planned for the week of June 13, 2022.

iii. No formal responses have been received from the City of Victoria to the package prepared and submitted months ago. Andrew has followed up and

- will do so again.
- c. General Managers Contract
    - i. Marlene, Stephanie and Andrew are in the process of renewing the General Manager's contract.
5. General Manager's Report
- a. TC Booksale went as planned. Building occupation started April 25th and should be fully vacated by May 20th.
  - b. SkaFest takes over the building from June 23rd-June 26th.
  - c. Two wedding receptions are scheduled for July 2nd and August 13th.
  - d. Pool Tables
    - i. Being removed over the summer and pool leagues will no longer play at VCC.
    - ii. Analysis of bar revenue versus issues of scheduling and moving the tables to accommodate events determined revenue was not sufficient.
    - iii. The club is moving towards live music on Saturday nights and maintaining the pool tables in the space would compromise that initiative.
  - e. Yoga
    - i. Preliminary discussions surrounding getting community yoga into the downstairs multipurpose room with Christina Walker (bartender from last year).
    - ii. Vision would be for not only member use during the season, but potentially reaching into the neighbourhood, particularly VicPD.
  - f. Ammonia Leak
    - i. A leak was detected early in the month within the ice plant room by Cody.
    - ii. All technicians from Accent Refrigeration were unavailable to render assistance, as they were in Saudi Arabia. Our main contact submitted his resignation to Accent without notice shortly before the leak. An emergency call was placed to Georgia Strait Refrigeration, who came in, diagnosed the situation and sealed off the area the leak was originating from.
    - iii. The repair has not been completed at this point because the book sale complicated timing. We are seeking quotes from Accent, Georgia Strait, Uptown and Trane for the repairs of the affected piping as well as the dehumidifier repairs already needed
    - iv. Action Item: Paul Dixon to follow up on contracting with Georgia Strait.
  - g. Curling Calendar
    - i. Preliminary dates for leagues have been set for this year with more events expected.
    - ii. There are fewer available curling dates to some of the weekend leagues and fees may have to reflect this.
    - iii. Fees are anticipated to increase slightly across the board.
  - h. Website
    - i. A method of getting league schedules and scoring/standings will be available to all leagues.

- ii. A full refresh of information and navigation will happen over the summer.
    - iii. Scheduling will be handled by TeamLinkt, registration by Curling I/O, with both integrating with our VCC website.
  - i. Dissolution of CurlBC Zones
    - i. Funds are being disbursed to both VCC and Esquimalt Curling Club. We are expecting a cheque to be put towards curling development in the amount of \$1350.
    - j. Head Coach
      - i. We have identified a potential candidate to step into a role as a 'Club Pro/Head Coach'. This person would be the lead facilitator for rentals programs on both the school and corporate level. Their pay will be 'ad hoc' as opposed to being a tenured staff member. Scheduling and logistics are in development.
6. Committee Reports
- a. Finance and Risk
    - i. Long Term Financial Sustainability Plan is needed. Working group required to develop a plan, in concert with plans for building improvement or replacement.
    - ii. Action Item: Andrew will coordinate a meeting before the next board meeting.
  - b. Events and Competitions
    - i. Material covered in President's report.
  - c. Governance
    - i. Pending Board approval of draft bylaw changes, draft changes should be reviewed by a focus group of members before brought forward for endorsement at the AGM. Changes enable more accessible navigation and formatting and the proposed amendment of redundant and conflicting Bylaws.
    - ii. The Board reviewed the proposed bylaw changes.
    - iii. *Motion:* Move to approve the draft bylaw changes for review by a representative focus group of members led by the Governance Committee, with further proposed changes brought forward to the Board of Directors for approval prior to the AGM.  
*Moved by:* Paul Addison  
*Seconded by:* Colin Coughlin  
**APPROVED**
    - iv. The Governance committee will pick up work on the Policy Registry by identifying existing policies that are redundant or in conflict with the updated bylaws, identifying a list of urgent policy gaps to be addressed by late July and a list of less urgent policy gaps to be addressed by the next AGM. These lists will be presented to the Board in June to seek approval to draft new policies in line with the gaps with guidance from existing Curling Canada and CurlBC policy frameworks.
    - v. The VCC spare policy was identified as requiring further discussion through

- the Governance committee.
  - vi. Action Item: Paul Addison to convene committee meeting to discuss.
  - vii. Action Item: Paul Dixon to investigate current status of honorary life members.
  - d. Development and Retention
    - i. In April the committee started its work of framing the priority items that were identified in the Recruitment report that the Board received at the April meeting. The most critical from a timeliness perspective was the development of a strategy for renewal of the Youth Curling Club Program.
    - ii. Goals for Youth Curling Club Program:
      - 1. Enhance the number and variety of curling opportunities available to youth.
      - 2. Increase the number of Youth curlers at VCC.
      - 3. Promote safe sport and mutual support programs.
      - 4. To garner VCC Board support for a comprehensive youth program.
    - iii. The Development Committee will meet with Kayla Wilson about a possible open house in September for UVIC/post-secondary students. Stephanie Cambrey had previously volunteered to coordinate radio station presence at the open house.
7. Other business
- a. Action item: Once the political situation cools, Paul Dixon to reach out to BC Museum to discuss potential use of the VCC in the summer.
  - b. Harold Trenchard to attend Curl BC AGM on behalf of the VCC (June 12). Andrew and Marlene are unavailable.
  - c. Further discussion required regarding league ice time allotment. Policy required to guide logistical decisions about standards for access to ice time, balancing the interests of tradition and diversity with profitability and growth.
8. Next Board Meeting scheduled for July 7th, 2022, at 5:45pm. In-person at the VCC.
- a. AGM to be scheduled at the next meeting. Volunteer of the Year to be discussed, along with spare fee discussion follow up.
9. Meeting adjourned at 7:50pm